



# LEP DIRECTORS BOARD

31<sup>st</sup> January 2020

Roythornes Solicitors, Enterprise Way,  
Pinchbeck, Spalding, Lincs, PE11 3YR

# Paper 0 - Greater Lincolnshire LEP Board Agenda

Refreshments available from 9.30			
Time	Item	Lead	Status
10.00	<b>1 Welcome, Apologies, Declarations of Interest</b> 1.0 FOR APPROVAL - LEP Board Minutes July 2019 1.1 FOR INFO - Decision Log 1.2 FOR INFO - Review of Actions 1.3 FOR APPROVAL - Approval of Forward Plan	Chair	Attached and Website
<b>Governance</b>			
10.05	<b>2.0 FOR INFO - LEP Chair and Chief Executive's Report</b> 2.1 For INFO -Quarter 3 Finance Report 2019/20 2.2 FOR APPROVAL - SLGF Q3 Report	Chair and CX	Attached
<b>Delivery</b>			
10.30	<b>3.0 DECISION - Food Sector Strategy discussion</b>	Sarah Louise Fairburn Martin Collison	Presentation
<b>Strategy</b>			
11.30	<b>4.0 DECISION -Infrastructure Priorities</b>	James Baty	Attached
11.40	<b>5.0 DECISION - LEP MP Engagement</b>	James Baty	Attached
12.00	<b>6.0 SHDC</b>	Anna Graves/ Lord Gary Porter	Presentation
12.30	AOB and close of meeting	All	
	Date of next meeting - 20 <sup>th</sup> March 2020		

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**Attendees:** Pat Doody - Interim Chair (Nat West), Cllr Craig Leyland (ELDC), Cllr Ric Metcalfe (CoL), Chris Baron (Butlins, Skegness), Dean Fathers (Health), Andy Gutherson (LCC), Nick Worboys (Longhurst), Sarah Louise Fairburn (L J Fairburn & Sons Ltd), Alric Blake (Alltech), Zoe King (Epix Media), Cllr Rob Waltham (NLC)

**Apologies:** Cllr Colin Davie (LCC), Mary Stuart (UoL), Cllr Philip Jackson (NELC), Simon Green (NLC)

**Tentative:** Gary Headland (Chamber & IoD)

**Observers:** Pete Holmes (BEIS), Cllr Oliver Hemsley (Rutland CC), Andrew Crookham (LCC S151)

**Officers:** Ruth Carver, Kate Storey, Sue Groves (Note Taker)

**Guests:** Anna Graves (SHDC), Lord Gary Porter (SHDC)), Cllr Nick Worth (SHDC)  
Michelle Sacks (BBC)

**Parking Arrangements**

Available at venue

**Additional Papers Pack (just for information and not for printing)**

- AP1 - Greater Lincolnshire Headlines GVA
- AP2 - ESIF Committee Minutes - 5th November 2019
- AP3 - Business Lincolnshire Growth Hub Performance & Impact Report
- AP4 - Bi-monthly Report (16<sup>th</sup> November 2019 to 21<sup>st</sup> January 2020)

**Key dates for LEP Board Members**

<p><b><u>LEP Board Dates and Venues 2020</u></b>          20<sup>th</sup> March - venue to be confirmed          21<sup>st</sup> May - venue to be confirmed          24<sup>th</sup> July - venue to be confirmed          25<sup>th</sup> September - venue to be confirmed          27<sup>th</sup> November - venue to be confirmed</p>	<p><b><u>Water Management Board</u></b>          14<sup>th</sup> May, 25<sup>th</sup> November  <b><u>Manufacturing Board</u></b>          4<sup>th</sup> December 2019  <b><u>Visitor Economy Board</u></b>          10<sup>th</sup> February 2020  <b><u>Employment &amp; Skills Board 2020</u></b>          3<sup>rd</sup> February, 28<sup>th</sup> April, 30<sup>th</sup> June,          2<sup>nd</sup> October, 8<sup>th</sup> December  <b><u>Innovation Council</u></b>          2020 dates to be arranged  <b><u>Growth Hub Governance Board</u></b></p> <p><b><u>ESIF Sub-Committee</u></b></p>
<p><b><u>LEP Investment Board 2020</u></b>          20<sup>th</sup> March, 21<sup>st</sup> May, 24<sup>th</sup> July,          25<sup>th</sup> September, 27<sup>th</sup> November</p>	<p><b><u>LEP Skills Conference</u></b>          20<sup>th</sup> March 2020</p>
<p><b><u>Greater Lincolnshire LEP Conference</u></b>          10<sup>th</sup> July 2020</p>	



# Minutes of the Greater Lincolnshire LEP Board

29<sup>th</sup> November 2019

Mercury House, Willoughton Drive, Foxby  
Lane Business Park, Gainsborough, DN21  
1DY

Draft Minutes

**Present: Board Directors:** Ursula Lidbetter (Chair) (Lincs Co-op), Pat Doody (Vice Chair & Nat West, Chair of ESC), Cllr Philip Jackson (Vice Chair & NELC), Cllr Craig Leyland (ELDC), Dean Fathers (Health & Diversity Champion), Gary Headland (Lincs Chamber & IoD), Mary Stuart (UoL and Chair of Business Lincolnshire Board & the Innovation Council), Nick Worboys (Longhurst), Sarah Louise Fairburn (L J Fairburn & Sons Ltd and Food Board Chair), Zoe King (Epix Media & Digital Lead & SME Champion), Alric Blake (AllTech),

**Observers:** Stephen Fidler (DfT & GLLEP Sponsor), Pete Holmes (BEIS), Christine Traill (Rutland CC), Simon Green (NLC), Andy Gutherson (LCC)

**Apologies:** Andrew Crookham (S151 Officer LCC), Cllr Ric Metcalfe (CoL), Cllr Rob Waltham (NLC), Cllr Colin Davie (LCC), Debbie Barnes (LCC), Chris Baron (Butlins, Skegness & Chair of VE Board), Clive Tritton (NELC)

**LEP Executive:** Ruth Carver (CX), Kate Storey (PM), Sue Groves (Note Taker)

**For Agenda Items:** Clare Hughes (GLLEP)

**Apologies and Declarations of Interest -** Apologies were noted from Andrew Crookham, Cllr Ric Metcalfe, Cllr Rob Waltham (Simon Green in attendance), Cllr Colin Davie, Debbie Barnes (Andy Gutherson in attendance), Chris Baron.

Full declarations of interest for each individual Board Director can be found at:  
<https://www.greaterlincolnshirelep.co.uk/about/boards/>

The LEP Board were reminded that declarations of interest are required as part of LEP governance and must be updated at least annually, and if anything changes to the LEP office at the earliest convenience.

### **Minutes & Matters Arising (Paper 1)**

The minutes from the Board meetings held on 27<sup>th</sup> September and 29<sup>th</sup> October were accepted as a true record.

#### **Matters Arising:**

- Still seeking a private sector director to join the Investment Committee
- Update on the Local Industrial Strategy (LIS) - Comments from the last Board meeting taken on board and revised draft circulated to partners. The draft LIS has now been submitted to Civil Servants and has been published on the website for information. It is in the intention post purdah, that early conversations on the co-production of the LIS will take place.
- Decision Log was noted
- Review of Actions Log was noted
- Forward Plan - Board Directors were asked to send any agenda items to the CX.
- The meeting on 31<sup>st</sup> January will be held at Worldwide Fruit Ltd in Pinchbeck, Spalding.

#### ➤ **LEP Chair & Chief Executive's Report (Paper 2)**

- The Chair recent had a telephone conversation with Minister Zahawi regarding flooding and the impact on the business community, and a longer term effect on agriculture and food production. A follow up letter on Lincolnshire's integrated water for growth strategy was sent to the Minister.
- The board were updated on the work of the Growth Hub with businesses affected by flooding.

#### **Action**

- ❖ It was suggested that a Lead Flood Officer be designated for communication with Govt. PH stated that a letter had been sent to each Local Authority Chief Executive regarding a

Framework and guidance.

### **Cllr Leyland left the meeting**

- Free trade zones - A discussion on the potential of a free trade zone in Greater Lincolnshire was discussed with an update given from both North and North East Lincolnshire on their current discussions with the private sector. It was agreed that post purdah a supportive letter would be sent regarding the opportunities for Greater Lincolnshire. **ACTION: LEP Executive**
- LEP Review Compliance - The content of a response was discussed and the board agreed due to purdah and new chairs being recruited at both the Humber and Lincolnshire LEPs that an early meeting with incoming ministers would be sought. New board directors asked to see the analysis undertaken on the economic case for geography undertaken at the time of the review.

### **Actions**

- ❖ Joint response from GLLEP and Humber LEP regarding Free Ports to be drafted
- ❖ Response to LEP Review response to be circulated
- ❖ LEP Geography - evidence to be shared with Board members.

### **Governance (Paper 3)**

The CX outlined the proposed process and timetable for recruiting a Chair of Greater Lincolnshire LEP and updated Board Directors on other elements of Governance, including electronic approvals. It is proposed to invite all members of the Board, local stakeholders from businesses, education and the public sector to an informal lunchtime session to meet the chair candidates. The Stakeholder panel will give feedback to the Appointments Panel prior to a recommendation being made to the LEP Board.

### **Actions**

- ❖ Pat Doody private sector deputy chair was appointed as the Interim LEP Chair.
- ❖ Cllr Philip Jackson was appointed as public sector deputy chair
- ❖ The Chairs Appointment Panel was agreed as follows: Prof Mary Stuart, Dean Fathers, Pat Doody, Cllr Colin Davie and Gary Headland, the panel will be supported by the LEP Executive.
- ❖ Gary Headland to join the Appointment Committee. Existing members are the Chair, the two deputy chairs, and Dean Fathers, Diversity Champion.
- ❖ Members of the LEP's Energy Council, an energy advisory council for the LEP were agreed as follows: Duncan Botting, MD of Global Smart Transformations, Emma Bridge, Chief Executive Community Energy England, Justin Brown, Assistant Director for Growth, Lincolnshire County Council, Jacqui Bunce, Programme Director Lincolnshire STP NHS, Arnie Craven, External Affairs Director, Cadent Gas, Marie Harley, CEO Blue Castle, John Henry-Looney, Sustainable Direction, Juergen Schaper, FCC Environment, Lea James, Siemens Smart Infrastructure team, Cllr Barry Dobson, Executive Councillor Economic Growth LCC and SKDC, Simon Green, Deputy CX, North Lincolnshire Council, Martin Haworth, Director, Singleton Birch and Mark Hutchison, Distribution Director, Western Power.

### **Employment & Skills Board Update (Paper 4) - Clare Hughes**

PD outlined the work of the Employment & Skills Board (ESB) to date, delivery against the current action plan and the development of the delivery plan for 2020/21.

The ESB is made up of private sector members covering key sectors, post 16 providers, Department of Work and Pensions, Education and Skills Funding Agency and councillors and officers. The Board meets 6 times a year and each member is asked to be proactive in identifying where they can

contribute to and collaborate in any interventions between meetings, through Task and Finish Groups.

- There is a three year planned Delivery Programme for 2019/2022 (see Paper 4).
- A new Action Plan is currently being developed and will be discussed at the ESB meeting in February and then at the GLLEP Board meeting in March.
- £30k was approved by the GLLEP at the September Board meeting this will support a levy transfer for Greater Lincolnshire and is currently being developed - an Apprenticeship Plan will be published in the New Year.
- The Secretary of State for Education announced support earlier this year for LEPs to formalise the role of ESB (Skills Advisory Panels) as local leaders in the skills system, and providing strategic advice on LEP Board investment on employment and skills.
- Skills Analysis Evidence Base - this is being finalised following comments from the DfE and secondary analysis at LAD level is also being prepared.

It was suggested that greater focus is needed on inspiring people and businesses to work and stay in Greater Lincolnshire, and greater awareness of the work that the LEP and its Employment and Skills Board is already doing. That said, the University of Lincoln has one of the highest graduate retention rates in England. Ex-military personnel is an area of focus that should be considered again.

The national "Great Places to Work" website was highlighted as a useful initiative:

<https://www.greatplacetowork.co.uk/awards/uks-best-workplaces/-uks-best-workplaces-2019/>

The World of Work LEP initiative is good, [www.theworldofwork](http://www.theworldofwork.co.uk), but businesses often struggle to communicate why someone would want to work with them, or describe the roles that have to people outside of the sector. Developing more leaders in our businesses would have a positive impact on recruitment and retention.

In relation to funding FE Colleges, the way that skills capital has been distributed has changed in recent years, and there has been a decline in Colleges being able to update existing estates.

#### **Actions**

- ❖ All Board Directors to add profile to local LEP website The World of Work about the roles that recruit to [www.theworldofwork.co.uk](http://www.theworldofwork.co.uk).
- ❖ All to continue raising awareness of Promote Lincolnshire [www.promotelincolnshire.com](http://www.promotelincolnshire.com) so that all recruiters can use the free collateral.
- ❖ Consider schemes that specifically address ex-military relocation and bring to next LEP Board meeting.
- ❖ ESB to request FE College estate condition assessments to feed into skills analysis.

#### **Visitor Economy & Tourism Zone Update (Paper 5)**

Board Directors were asked to note the work of the Visitor Economy Board during 2019, the development of the work programme for 2020 and to discuss and support the evolving plans for a Greater Lincolnshire refreshed Tourism Strategy, and focus for a proposed Tourism Zone.

#### **Digital Approach (Item 6)**

ZK gave a presentation on the Digital sector within Greater Lincolnshire and in particular the potential growth.

Every business needs digital skills in some form, whether that's upskilling existing employees, hiring new ones or working with one of our counties many digital businesses. It's important that this community is supported. Growing our digital businesses and supporting our digital community will have a positive effect on everyone. There are a number of activities that the GLLEP have

either put in place or contributed to the success of in a number of ways. Many specifically in the last year, others which have seen positive change this year thanks to the continued support of the LEP. Digital Skills Centre approved for Lincoln and completed in Stamford, Digital Conferences and Digital Health Checks for businesses as well as the Digital Landscape report. More could be done to support this work.

### **Digital landscape report**

This year we updated our Digital Landscape report, which is available online. It has been three years since the first report in 2016 and it's been interesting to see the changes over that time.

It shows a digital sector that is continuing to grow in numbers, economic value and jobs. Now being worth almost £1bn to the Greater Lincolnshire economy. We also have over 2,000 digital businesses across Greater Lincolnshire, whilst this is below the national average; it is growing rapidly - the number of digital businesses increased by 19% between 2014 and 2017.

We have clusters of digital business. This report highlights the constant growth of a sector, but also helps to highlight some of the challenges our digital communities face, and areas the LEP can potentially facilitate appropriate resolutions.

<https://www.businesslincolnshire.com/media/1886/lep-digital-landscape-summary-report.pdf>

### **Digital Lincoln**

Digital Lincoln has been a huge part of bringing the digital communities in a hub. This year saw Lincoln's first Women in Tech event. It also took on Lincoln Hack 2 years ago, a 24 hour coding challenge. This partnership has enabled this event to run more smoothly and grow. The hack has been known to facilitate relationships between businesses and funders and businesses and employees. Business Lincolnshire sponsors Digital Lincoln and the money helps to pay for speakers, venues and to run events like Lincoln Hack.

**Mosaic - LEP has a seat on the Steering group for Mosaic**, Lincoln's new digital hub which opened in October. The development of the hub has been led by the digital community in Lincoln, working collaboratively with Lincolnshire Coop and Lincolnshire County Council. As well as hot-desking, office space and events, the hub has high-speed internet, breakout areas, and booths for phone calls. Mosaic provides different membership options and flexible terms for digital businesses. The hub will play an important part in developing and retaining skills.

### **Digital Hub Director**

The LEP is further supporting the hub by funding a new Digital Hub Director, which Business Lincolnshire will fund for the first 2 years. They will become a lynch pin for our digital community and sector. They will be responsible for quite a wide scope of activities, including:

- raising awareness,
- building relationships both with the hubs businesses and the wider community,
- helping to identify key challenges in the sector and working with the hub to identify resolutions,
- connecting digital and non-digital businesses, to solve business challenges with technical solutions,
- planning and sourcing external projects and forging the connections that help to maintain a strong connected community.

### **ERDF Bid**

Business Lincolnshire's new ERDF Bid has secured funds to continue to provide a Digital Adviser, Digital Events Programme and Grant for another 3 years from June 2019 until May 2022.

### **Digital Health Check online tool**

The Business Lincolnshire Growth Hub developed a unique digital health check tool, which helps



businesses to self-assess their own digital capabilities and identify key areas for improvement to optimise their growth.

Businesses can simply complete the short questionnaire to receive an instant personalised report tailored to their business, which provides recommendations on digital resources and areas for improvement to support the business's potential future development.

So far, there have been some interesting insights from those that have filled in the tool:

- 50% don't have a digital and IT Strategy
- 50% don't use a digital marketing strategy
- More than 80% don't understand or use SEO for their website

<http://businesslincolnshire-digitaltool.com/>

#### **Digital Conference November 2019**

Business Lincoln held the 5th annual Go Digital conference last week. Approximately 100 businesses attended the event which was centred around ensuring delegates left with practical actionable advice.

#### **Next steps**

The Growth Hub will continue to provide support through the existing mechanisms and bring back a sector plan for approval.

#### **Energy Strategy, Energy Council & Prospectus (Item 7)**

Members of the Energy Council have been appointed, but have yet to meet. Will update the GLLEP Board at a future meeting.

The terms of reference for the group and proposals for priorities were agreed.

#### **Fresh Produce Businesses (Item 8)**

A Board Director informed the Board that they had recently visited a number of businesses in the Spalding area and was surprised about how little understanding they have about the Greater Lincolnshire LEP and what it does. A review of communications is being undertaken in the new year and the food sector is a key target audience. Much of the work that the growth hub, lep and investment teams and partners already do is focussed on the food sector largest companies.

Methods of communications such as social media chat rooms etc were discussed, but it was recognised that layers of comms were needed to support.

#### **Towns Fund (Item 9)**

An update on the Towns Fund was given and Board director sought to sit on the Towns Boards for Scunthorpe, Lincoln, Boston, Mablethorpe, Skegness and a continuation of Grimsby Project board. Officer support will be available to support the Board Director. It was stated that all boards have to have meet by the end of January 2020. It is anticipated that further guidance will be issued in the New Year.

**Greater Lincolnshire Local Enterprise Partnership  
Board Decision Log 2019 - Present**

<b>Date</b>	<b>Decision Making Body</b>	<b>Decision Made</b>
25/01/2019	LEP Board	<ul style="list-style-type: none"> <li>• Three Directors appointed to the LEP Board: Gary Headland (IoD &amp; Lincoln College), Mrs Nick Worboys (Director of Development &amp; Sales, Longhurst Group) and Sarah Louise Fairburn (Brand &amp; Sales Director, LJ Fairburn &amp; Son)</li> <li>• Dean Fathers to undertake the role of Diversity Champion at the LEP Board</li> <li>• Approval given for the LEP Director to commission and independent Governance Review to the value of £20k.</li> <li>• Subject to match funding from other partners, an ambition of full coverage across Lincolnshire for further Enterprise Co-ordinators.</li> </ul>
29/03/19	LEP Board	<ul style="list-style-type: none"> <li>• The Board approved the outline budget of £1,100,527 and £209,894 amount of draw down from the operating reserve.</li> <li>• The Board approved the Articles of Association and delegated any changes to the Chair and one other Board member.</li> <li>• All Terms of Reference were approved and can be published on the website.</li> <li>• LIS - The Board approved this for tendering.</li> <li>• The Board agreed that the GLLEP would send a letter of support for HE institutions potentially affected by the Augra Review.</li> <li>• The Board agreed to support North Lincolnshire with their ambitions of extending the AONB and agreed that there is a need for a review of the Lincolnshire Wolds AONB boundary.</li> </ul>
24/05/19	LEP Board	<ul style="list-style-type: none"> <li>• The Board agreed that one Board Director be invited from Rutland County Council.</li> <li>• Two Board members to electronically approve the Financial Statement.</li> <li>• The Board agreed to adopt the Freedom of Information Policy (LCC Policy).</li> </ul>
19/07/19	LEP Board	<ul style="list-style-type: none"> <li>• The Board ratified the selection of Health &amp; Care Enterprise Board Members.</li> <li>• The Board agreed supporting Greater Lincolnshire's attendance at MIPIM and approved a contribution of £10,000 in October 2019 and contribute up to £5,000 for MIPIM UK.</li> <li>• The Board agreed to support the UK Steel Charter and to promote this with other LEPs.</li> </ul>
27/09/19	LEP Board	<ul style="list-style-type: none"> <li>• Appointments Committee approved Paul Scott join the Business Lincolnshire Board</li> <li>• Appointments Committee approved Mike Gallimore, Nick Broom and Robert Willey join the Manufacturing Board</li> <li>• The process of recruiting the new LEP Chair agreed</li> <li>• The Job Description for the Chair was approved</li> <li>• The Vice Chair Job Description was approved</li> </ul>

		<ul style="list-style-type: none"> <li>• Agreed that the Terms of Reference for the Board will be reviewed annually and that all other Boards would be reviewed every two years, the Terms of Reference and Policy planner to be updated</li> <li>• The LEP Board approved the skills analysis SAP, subject to further changes by the Employment &amp; Skills Board during October</li> <li>• Apprentice Levy Scheme - Board Directors approved the allocation of £30,000</li> <li>• The Strategic Partnership Agreement with Cambridge &amp; Peterborough Combined Authority was approved by the Board</li> </ul>
<b>29/11/19</b>	<b>LEP Board</b>	<ul style="list-style-type: none"> <li>• Pat Doody private sector deputy chair was appointed as the Interim LEP Chair.</li> <li>• Cllr Philip Jackson was appointed as public sector deputy chair</li> <li>• The Chairs Appointment Panel was agreed as follows: Prof Mary Stuart, Dean Fathers, Pat Doody, Cllr Colin Davie and Gary Headland, the panel will be supported by the LEP Executive.</li> <li>• Gary Headland to join the Appointment Committee. Existing members are the Chair, the two deputy chairs, and Dean Fathers, Diversity Champion.</li> <li>• Members of the LEP's Energy Council, an energy advisory council for the LEP were agreed.</li> </ul>

## GREATER LINCOLNSHIRE LEP BOARD ACTION LOG

Actions from GLLEP Board Meetings					
Date	Item	Action	Update	Actioned by	Status
30/11/18	Minutes	<ul style="list-style-type: none"> <li>Chair &amp; LEP Director to continue to work with local partners and the Humber LEP to find a resolution, and particularly explore the collaborative option</li> </ul>	Ongoing - October	Chair	Live
25/01/2019	Minutes	<ul style="list-style-type: none"> <li>LEP to facilitate a business voice session with the Planning for Growth Team.</li> </ul>	Action with LCC	Cathy Jones/ Andy Gutherson	Live
29/03/19	Minutes	<ul style="list-style-type: none"> <li>Project workshop to be held with Board Directors on lessons learned and impact.</li> </ul>	Still to be arranged	Halina Davies	Live
24/05/19	Minutes	<ul style="list-style-type: none"> <li>Agreed that one Board Director be invited from Rutland</li> <li>RC to source an Energy Lead for the Board and form an Energy Council, and Summit late in the year</li> <li>DF and ZE expressed an interest in being more involved in the Creative Hub's development going forward</li> </ul>	Actioned	Ruth Carver  Ruth Carver/Andy Brooks  Halina Davies	Live
19/07/19	Minutes	<ul style="list-style-type: none"> <li>GLLEP to write to the BEIS SoS in respect of acceleration of the LIS to align with Humber LEP timetable</li> <li>Develop a simple brief on LEP geography and wider communications</li> <li>Develop a letter to submit to a new Prime Minister/Secretary of State on the Board's preferences</li> <li>LIS &amp; LEP Geography - Develop a more detailed proposal for the September Board</li> </ul>	Ongoing		

		<ul style="list-style-type: none"> <li>The Board welcomed the publication of the Tourism Sector Deal and agreed to progress work to bid for a Tourism Zone with local partners</li> </ul>			
27/09/19	Minutes	<ul style="list-style-type: none"> <li>Call for nominations for 2 Vice Chairs to be submitted by 20<sup>th</sup> October from the existing Board Directors to be become Vice Chairs</li> <li>Nominations to be sought from private sector Board Directors to join the Investment Board</li> <li>Agreed to recruit 2 to 3 new Board Directors to the LEP Board, ie, Business Leaders, focusing on Defence, Manufacturing, Energy and more female members</li> <li>Revised version of Terms of Reference to be circulated to Board Directors</li> <li>Agreed that the Terms of Reference for the Board will be reviewed annually and that all other Boards would be reviewed every two years, the Terms of Reference and Policy planner to be update</li> <li>Growth Hub to provide an update on sectoral coverage</li> <li>LIS - Feedback to be provided to the commissioned analyst to take into account within the next version</li> <li>The LEP Board approved the skills analysis, subject to further changes by the Employment &amp; Skills Board during October</li> <li>LIS - The Board endorsed the work so far and will discuss at the extraordinary Board meeting to be held in October with a view to approving the draft</li> </ul>			
29/11/19	Minutes	<ul style="list-style-type: none"> <li>Joint response from GLLEP and Humber LEP regarding Free Ports to be drafted</li> <li>Response to LEP Review to be circulated</li> <li>LEP Geography - evidence to be shared with Board members</li> <li>All Board Directors to add profile to local LEP website The World of Work about the roles that recruit to <a href="http://www.theworldofwork.co.uk">www.theworldofwork.co.uk</a>.</li> <li>All to continue raising awareness of</li> </ul>			

		<p>Promote Lincolnshire <a href="http://www.promotelincolnshire.com">www.promotelincolnshire.com</a> so that all recruiters can use the free collateral.</p> <ul style="list-style-type: none"><li>• Consider schemes that specifically address ex-military relocation and bring to next LEP Board meeting.</li><li>• ESB to request FE College estate condition assessments to feed into skills analysis.</li></ul>			
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# Paper 1.3 Rolling Forward Agenda Planner 2020



Greater Lincolnshire LEP Board and Investment Board			
Date and Meeting	Standing Items	Progress Reports/Reports back from Sub Groups	Areas for discussion and decision
<b>GLLEP January 2020 – LEP Board Spalding</b>	Minutes and actions of the last meeting  Delivery - Chair and CX Report  Delivery - Quarter 3 Interim Report 2019/20	<b>Strategy and Delivery</b> – Progress on Food Board – Sarah-Louise Fairburn and Martin Collison  Governance - Appointment Committee – chair, private sector and female recruitment progress	Strategy - Priorities for Budget – Ruth Carver  Strategy –infrastructure priorities – James Baty
GLLEP January 2020 – Investment Board Spalding	Welcome, Apologies, Declarations of Interest, Approval of Minutes	Quarter 3	
<b>GLLEP March 2020 – LEP Board Venue tbc</b>	Minutes of the last meeting Chair and CX Report, APR Finance Paper – Approval of Annual Budget, and preparations for Year End	Appointments committee – equality and diversity action plan  Employment and Skills Board Progress and priorities – Pat Doody  Governance - Accountable Body Report – Andrew Crookham	<b>Delivery</b> – Approval of Delivery Plan (including all sectors boards and Budget 2020-2021  Risk Plan  Accountable Body Report – Andrew Crookham, LCC  <b>Strategy</b> – Health and Care Enterprise Board Action Plan - <u>Dean Fathers</u>  <u>Strategy and Research – James Baty</u>
GLLEP March 2020 – Investment Board	Welcome, Apologies, Declarations of Interest, Approval of Minutes		

# Paper 1.3 Rolling Forward Agenda Planner 2020



Greater Lincolnshire LEP Board and Investment Board			
Date and Meeting	Standing Items	Progress Reports/Reports back from Sub Groups	Areas for discussion and decision
<b>GLLEP May 2020 –</b> LEP Board <b>Venue tbc</b>	Minutes of the last meeting Chair and CX Report	Interim Finance Report for 19/20 and draft Annual Report – KS  Team Lincolnshire and Inward Investment Activity	Team Lincolnshire and Inward Investment Activity
GLLEP May 2020 – Investment Board	Welcome, Apologies, Declarations of Interest, Approval of Minutes		
<b>Conference and AGM</b> <b>10<sup>th</sup> July</b>			
<b>GLLEP July 2020 –</b> LEP Board <b>Venue tbc</b>	Minutes of the last meeting Chair and CX Report	Q1 Finance Report	
<b>GLLEP July 2020 –</b> Investment Board	Welcome, Apologies, Declarations of Interest, Approval of Minutes		
<b>GLLEP September</b> <b>2020</b> LEP Board <b>Venue tbc</b>			
<b>GLLEP September</b> <b>2020</b> Investment Board <b>Venue tbc</b>			
<b>GLLEP November</b> <b>2020</b> LEP Board <b>Venue tbc</b>		Q2 Finance Report	
<b>GLLEP November</b> <b>2020</b> Investment Board <b>Venue tbc</b>			



# Paper 2 LEP Chair and Chief Executive Report

<b>Publication</b>	<b>Public Paper (published)</b>					
<b>Meeting date:</b>	<b>31<sup>st</sup> January 2020</b>					
<b>Agenda Item:</b>	<b>2</b>					
<b>Item Subject:</b>	<b>LEP Chair and Chief Executives Report</b>					
<b>Author:</b>	<b>Kate Storey</b>					
<b>For:</b>	<b>Discussion</b>	<b>X</b>	<b>Decision</b>	<b>x</b>	<b>Information</b>	<b>X</b>

## 1 Recommendation

LEP Board Directors are asked to note the content of this report and discuss the following:

- To note and discuss red and amber actions in the Delivery Plan update below.
- Note and discuss progress and recommendations on the LEP Chair recruitment
- Register for the LEP Skills Conference on 19<sup>th</sup> March 2020 [here](#)
- Complete the diversity study led by Dean Fathers [here](#)

## 2 Summary

The report aligns to the three categories within the [Annual Delivery Plan](#), namely Strategy, Delivery and Governance. This report provides an overview of LEP team activities since the November board. Since we last met in November, we have a new PM and Government. Emerging priorities are climate change, levelling up the economy, infrastructure investment and devolution. The queens' speech in particular included

Elsewhere on the agenda are draft submissions for the budget and the infrastructure plan for greater Lincolnshire.

## 3 Chair and CX key meetings

**British Steel Taskforce** - A verbal update will be given at the meeting by Cllr Waltham, NLC .

**Town Deal Boards** - There are six potential town deals across Greater Lincolnshire, namely Lincoln, Boston, Skegness and Mablethorpe, Grimsby and Skegness. The LEP has been invited to sit on 5 of the Boards todate, and is being asked at officer level to support the delivery groups. Officers have been agreed so they can support Board Directors on the Town Deal Board, with alignment with the LEP and the LIS, as well as representing the business voice

**HS2** - Along with the Chairs of the Northern Powerhouse and the Midlands Engine, we have supported a lobbying letter for HS2.

**Collaboration Agreements** - Following the Board agreement to Collaboration agreement between GCGPCA and the LEP, a follow up meeting has been held to agree strategic priorities. This also involved SKDC and SHDC. Areas of focus were support and lobbying for an improved A1 and economic corridor, regional food valley, and innovation and skills linkages. The activity will involve joint proposals for activity.

**LEP Network** - The new Chief Executive for the LEP Network is [Mark Livsey](#), and the new Chair of the LEP Network is [Mark Bretton](#), Chair of the Hertfordshire LEP. Work is currently being

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undertaken on a budget submission on behalf of the network including the strategic role and convening power of LEPs, delivering local growth, skills and inclusivity and unleashing business post Brexit.

### DEFRA Food and Drink SME Survey Report

Defra has just publicly released the full report from the Food & Drink SME Survey. 1000 food and drink manufacturing SMEs (around 1 in 7 of SMEs with 1 or more employees) were interviewed about the challenges they face and the support they receive in relation to Exports, Innovation, Access to Finance and more generally business growth plans. These results were overlaid with a number of focussed interviews that allowed the exploration of certain themes in more detail. The full report can be found [here](#).

The Food Board is also planning a meeting and dinner with DEFRA and Henry Dimbleby (National Food Strategy Team) in March to discuss and take forward the Food and Drink Strategy across Greater Lincolnshire. This was planned earlier but has been delayed following the General Election and new EU Exit deadline.

#### **4 ANNUAL DELIVERY PLAN: Area One - Strategy**

- a. Local Industrial Strategy Development - Green
- b. SEP Refresh - Amber**
- c. Skills Analysis and Insight - Green
- d. Liaison with Cities and Local Government Unit - Green
- e. LEP Geography - Red**
- f. Develop a comprehensive communications and engagement plan - Green
- g. Review of the LEPs social media coverage - Green
- h. Work with Lincolnshire County Council to build on links with China - Green
- i. Business Lincolnshire - Growth Hub - Green
- j. Team Lincolnshire - Green
- k. Participate in development of the Lincolnshire Housing and Growth Deal Proposal - Green
- l. Annual Conference and AGM - Green

**a - Local Industrial Strategy** - Following a period of significant stakeholder engagement, a version of the Local Industrial Strategy [November 2019 has been published on our website](#). Conversations around the LIS were then paused during purdah and the General Election, whilst the policy environment around the LIS became clearer from the incoming Government. Although detail is still unclear, it is understood that the fundamental policy around the LIS is to be maintained with Ministers re-committing to it. However there is no further formal detail on this presently. We will continue to work with Government colleagues to carry forward the LIS, whilst also starting work on an implementation plan linked in to the LIS.

**b. SEP Refresh** - much of the evidence base is built as part of the LIS process and plans and procurement are in place to progress this once more detail from HMG becomes available post 31<sup>st</sup> January 2020.

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### c) Skills Analysis -

There has been a continuation of activity around the Skills Advisory Panel programme, led by the LEPs Employment and Skills Board. The Panel has a responsibility to develop a sophisticated understanding of the local labour market through production of a detailed analysis. A draft analysis for Greater Lincolnshire has been produced with a second stage, focussing on more localised areas within Greater Lincolnshire scheduled to be produced in Q1 2020. Further to this, we are exploring methods to fulfil our remit around disseminating the evidence which sits behind the SAP. The LEP is being monitored by DfE on the milestones for the SAP; with the majority of tasks completed and we will be subject to an Autumn review.

### (d/e) Liaison with Cities and Local Government Unit

The LEP Executive team is on track to complete the January report to BEIS on the SLGF with additional activity underway to draft the Delivery Plan for 2020-21.

### f/g) Comms and Engagement Plan

Contracted research and testing with an identified test group of stakeholders began in early January to gather intelligence on stakeholders' knowledge and understanding of the LEP brand and functions after which a rolling engagement plan to include key messaging is being developed.

### h) Hunan China

As reported in November, a large delegation travelled to Hunan 11<sup>th</sup> to 15<sup>th</sup> November. This was a very successful trip where Cllr Davie and other senior Lincolnshire representatives met with Governor Xu Dahze.

There was strong commitment from both sides to maintain the momentum with regards to continued development of the relationship, and an MOU was signed by both sides to commit to the development of a Five Year plan which defines the priority areas that each party would like to focus on at a strategic level. The plan will focus on Agri Tech, Education, Business to Business activities and People to People activities and will be a joint plan with actions documented for both the UK side and the China side.

There was also an agreement to form a sister zone between Holbeach Food Enterprise Zone and Wangcheng Economic Zone which will provide an opportunity for us to promote Holbeach investment opportunities. It will also provide a platform to enable businesses in Wangcheng to find UK partners or to establish themselves in the UK. Wangchang is a very well established zone (since 2000) with 1800 registered enterprises, many of them in the food and packaging sectors, the largest being Coca Cola. It has a state level status which means it has additional funding and support from the Chinese Central Government.

Just prior to the mission, Innovate UK promoted a funding round to invest in UK businesses undertaking joint projects with Chinese partners to develop new integrated precision farming technology that helps towards achieving a sustainable position of net-zero emissions. Although the timing was too late to make a bid into this funding round,

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colleagues in the Department of Science and Technology in Hunan expressed an interest in developing a joint funding bid in the future and this will for part of the Five Year Plan.

Regional Leaders Summit - On 17<sup>th</sup> to 19<sup>th</sup> February 2020, Midlands Engine will be hosting the 5th Regional Leaders Summit at the ICC in Birmingham. This is a once every 10 year event which will bring together more than 700 national and regional leaders from China and the UK. Over the last three years, the number of active links between UK regional and local governments and Chinese provinces has doubled. This event brings together all of those with regional links into once place to celebrate those connections. Six representatives will join the Summit from Hunan. They will spend 17th and 18th in Birmingham and we will welcome them to Lincolnshire on Wednesday 18th. Ruth Carver sits on the steering group.

### i) Business Lincolnshire - Growth Hub

A Growth Hub Governance Board took place on 11th December where the Board discussed the progress to date of the activities being delivered by the Business Lincolnshire Growth Hub.

### Business Lincolnshire Sustainable Business Growth -Phase 2

The phase 2 programme continues to perform well with 477 businesses engaged to end December 2019. The Digital, Enterprise Capital and Enterprise Revenue grants have also proved very popular with grants committed against all three pots to a total value of £342,686.

The team have started work to complete a Project Change Request to complete the application for phase 3 of the programme which will extend provision for a further year to end June 2023. This needs to be submitted by 21<sup>st</sup> February.

### EU EXIT (activity added post 2019-20 Delivery Plan sign off)

Following the delay in Brexit from October 31st, the amount of communication and policy announcements from Central Government reduced, which has enabled the Growth Hub Team to develop more robust systems and support offers for businesses. This support includes the following:

- A direct EU Exit Support helpline which can be accessed on 01522 846946
- A dedicated space for Brexit information on the Business Lincolnshire website - <https://www.businesslincolnshire.com/explore/brexit/>
- An events programme covering a whole range of topics including Exporting, Digital tools and systems, Customer Service and Sales and business finances. All of the events are published on the [BusinessLincolnshire.com events calendar](#)
- A EU Exit Adviser, Mark Hurdley who is able to work one to one with businesses

As well as supporting businesses the team is working as cluster lead for the East Midlands LEPS. As part of this role, procurement has been undertaken to secure additional Business Resilience and EU Exit Readiness Support which will be delivered across the East Midlands by Actif Ltd who will deliver a programme of engagement, advice and support for SMEs.

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## j) Team Lincolnshire

Now with 110 members, Team Lincolnshire is heading towards its keynote event of the year - MIPIM - the World Property Show held annually in Cannes, South of France from 10<sup>th</sup> to 13<sup>th</sup> March. Attendance at MIPIM is part of the LEP's continuing strategy to engage with intermediaries and investors - building relationships, nurturing partnership and collaborative working and helping to facilitate meetings and visits to Greater Lincolnshire culminating in an increase of investment and economic growth in the area. It is a key element of the promotional work undertaken by the LEP to achieve the objectives of creating 13,000 new jobs, helping 22,000 businesses to grow and building 100,000 new homes by 2030 as set in the LEP's Strategic Economic Plan.

MIPIM is seen as the leading real estate event for professionals from all sectors. Promoted as a year's worth of business in 4 days, the exhibition provides the opportunity to showcase large scale projects from our area, meet key international stakeholders including investors and gain insight into finance and investment, cities and infrastructure, key sectors and property hot spots. Through further business networking and business development, LCC on behalf of the LEP, has attracted a number of sponsors to support the LEP's attendance at MIPIM 2020 who will support Team Lincolnshire activities. These activities include the prestigious Lincolnshire Brunch where we will showcase our major locations and housing led growth and market towns as part of our investment strategy action plan.

**l) Annual Conference, Skills Conference** - The Greater Lincolnshire LEP is holding its first Skills Conference at the Lincolnshire Showground on Thursday 19<sup>th</sup> March 2020, featuring keynote speakers, strategic panel discussions and debate, and a Live Skills Arena to discuss and showcase the future of skills.

The event is aimed primarily at the business delegate alongside wider stakeholders, and will give employers from the private and the public sector an opportunity to consider the future of work, employment and skills.

The conference will support businesses to engage with schools, offer apprenticeship myth busting, and recruitment hints & tips.

Delegates will include businesses, school, college, training providers, universities, local authorities, career leaders, MPs and councillors, civil servants, and policy makers, and there will be significant opportunities for influencing and networking.

A Live Skills Arena is under development to showcase some of the fantastic skills across Greater Lincolnshire and how skills taught in an education environment feed into real benefits to the employer for business growth.

Click to reserve your free place at <https://www.eventbrite.co.uk/e/greater-lincolnshire-lep-skills-conference-2020-tickets-82223878835>

Development of the annual conference and AGM is due to begin imminently with the theme pending following announcements in the early March spending budget review. The date is 10<sup>th</sup> July 2020.

## **5 ANNUAL DELIVERY PLAN: Area Two - Delivery** **a. Programme and Project Delivery Improvement Plan - Amber**

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- b. Programme and Risk Management - Amber
- c. Project Pipeline - Green
- d. Delivery of key projects - Green (non SLGF)
- e. Communication and branding - Green

### a-d) Programme and Project Delivery

#### Single Local Growth Fund (Growth Deal Programme Progress)

- There are currently 5 schemes with allocations still uncontracted and these amount to £7.93%.
- Overall LEP Growth Deal Programme to be achieved by 31 March 2021 is £112,647,638 (not including Lincoln Transport Hub)
- We have four additional schemes recently approved post due diligence and in contracting at the moment to the value of £6.92m
- Once signed by the end of January 2020 these four projects will bring our commitment to 110,414,000 (98.01%)
- Due diligence on the Rural Centre for Health £1.26m provisionally approved in December 2019 will be considered by Investment Committee on the 31 January 2020 for approval to contracting.
- This will leave just the £1,095,500 Sleaford Growth Project Phase 2 to go through due diligence in February 2020.

**LEP Pipeline-** The latest call for pipeline project ideas closed on the 27<sup>th</sup> September 2019. Assessment of the Category A schemes took place in October to November 2019, and Category B schemes December 2019 to January 2020. Findings and recommendations to update the full GLLEP Pipeline list are being discussed at the GL LEP investment Committee on the 31 January.

**Growing Places Fund** - two new enquiries have been received since the last Board meeting for potential applications in support of housing developments, and a business park. Guidance and Expression of Interest forms were provided with offers of further support but these have not resulted in applications being submitted.

**Feasibility Funding** - our Feasibility Fund supports projects requiring feasibility work which are categorised as short and short-medium term pipeline projects. Three feasibility projects with a LEP contribution of £33,085 have been funded to date on this basis. Enquiries from projects which are not eligible are referred to the Growth Hub for funding and business growth advice.

### ESIF

**European Rural Development Fund (ERDF)** -Greater Lincolnshire has committed just over £57 million ERDF to projects against our original allocation of £63 million. Following the final local call to take up remaining allocations which closed on 30<sup>th</sup> September 2019, seventeen outline applications have been received with sixteen of these passing the initial assessment and have been invited to submit full applications. These are due to be submitted by 6<sup>th</sup> March to enable assessment and final decisions to be made by June 2020.

It has been discussed that remaining allocations within Priority Axis 1 &3 can be transferred to the Midlands Engine Investment Fund to ensure that the remaining ERDF is retained within the

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Greater Lincolnshire area. Any remaining allocations in the other Priority Axes will be put into a National Reserve Fund. This will be a more competitive national call to take up any unallocated funds and underspends within the programme. Discussions are still taking place around this and further details have yet to be announced.

**European Agricultural Fund for Rural Development (EAFRD)** -The three RDPE Growth Programme grant calls for Food Processing, Business Growth and Food Processing closed at the end of May 2018. In the GLLEP area 28 full applications have been received to date, with 19 projects being approved and contracted with a total grant value of £4.058m awarded. The Growth Programme re-opened for new expressions of interest on 4<sup>th</sup> November 2019 and closes midnight Sunday 16<sup>th</sup> February 2020. EOI Workshops have been held and continue to be held within Lincoln and Nottingham to help promote and support potential Greater Lincolnshire applicants to submit before the February deadline. Successful applicants will be invited to submit a full application with assessments and decisions expected to be made by December 2020.

**LEADER** - Our 5 LEADER programmes have now closed with all contracts issued by 30<sup>th</sup> September 2019. All contracted projects must have completed and submitted their final claim by September 2020 to ensure all grant payments have been made before Programme closure at the end of December 2020.

**Inward Investment**- Forty FDI visits took place during April and December, twenty four of these were to new companies that the LEP had not previously had a relationship with. Four visits are currently scheduled to take place in January, one of these is a new company and the remainder are part of our account management programme. Nineteen FDI inward investment enquiries were received during this period and propositions were returned where appropriate. In addition, throughout this period the LEP have been made aware of ten potential expansions/investments by indigenous FDIs. Currently as part of the account management programme the LEP and local partners are working with Dana Brevini UK based in Scunthorpe assisting them with their training requirements through the Skills Support for the Workforce funding. We are also supporting Metsa Wood in Boston and giving them further knowledge and information on how they can be more energy efficient and utilise grants towards renewable energy.

### e) Communication and Branding

The text refers to activity between 16th November 2019 and 21<sup>st</sup> January 2020 following the previous report to board. Tables include reference to the start of the financial year to align to the Delivery Plan).

### **Media Monitoring**

	This period	Last period	Difference	Since 1st April
Items of media coverage	139	167	-28	622
Average per day	2.0	2.6	+0.6	2.1
AVE value of coverage	416,933	£112,684	+£304,249	£808,874

### **Broadcast**

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Lincs FM, 9th December 2019

Ursula stepping down—interview

BBC Radio Lincolnshire, 28th December 2019

Ursula stepping down—interview

### Twitter

	This period	Last period	Difference	Since 1st April
Total followers	6,531	6,476	+55	+313
Retweets	169	342	-173	1,327
Likes	517	514	+3	2,404
Link clicks	233	595	-362	1,304
Engagement rate	1.0%	1.1%	-0.1%	1.1%

### LinkedIn page

	This period	Last period	Difference	Since 1st April
Total members	376	274	+102	+376
Organic impressions	2,691	2,483	-1,589	9,844
Comments	3	2	+1	5
Post likes	36	31	+5	153

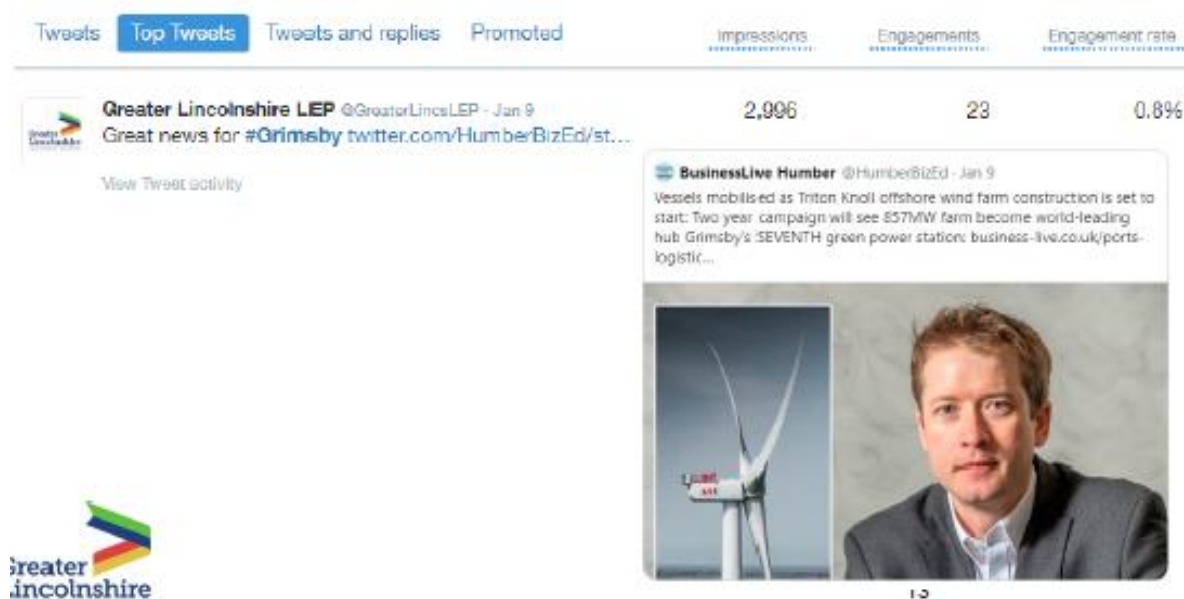
### Facebook

	This period	Last period	Difference	Since 1st April
Total followers	81	79	+2	+81
Total page likes	72	72	=	+72

### Top Tweet



# Paper 2 LEP Chair and Chief Executive Report



## LEP news stories for the Nov 2019- Jan 20 period:

- [LEP Grant means new HQ for Sleaford Building Services](#)
- [£35m to unlock growth in rural businesses](#)
- [Seeking Proposals - ESF](#)
- [Digital Sector now worth almost £1 billion](#)
- [LEP seeks new Chair as Ursula steps down](#)
- [New Chair for East Midlands Apprentice Ambassador Network](#)
- [Planning Consent granted for riverside homes in Gainsborough](#)

## **Growth Hub Comms**

Taming the Dragon - 14<sup>th</sup> November, UOL, Lincoln - The Taming the Dragons event by the Lincolnshire Investment Network in partnership with Streets, Fraser Brown and Natwest took place at the University of Lincoln for the second consecutive year, with four businesses, Robin Road, Tapkit, TrickleNet and Avgo Biotech pitching their ideas and plans to a panel of four 'dragons'. There was also a presentation from last year's winner, Joe Cusdin, whose business, Iventis, has since secured a number of major clients and is about to receive substantial equity investment for the development of their event management applications. The winner was Tapkit.

#GoDigital 2019 - 21<sup>st</sup> November, Doubletree by Hilton, Lincoln - Approximately 100 delegates attended #GoDigital 2019, the last large event of 2019. The theme of this 5<sup>th</sup> digital conference was 'Digital Tricks and Tools for Transformation'. The feedback from delegates was extremely positive and 95% of delegates said they would implement a positive change to their business as a result of attending the event.

**Workshop Event Programme** - The spring programme of events is now live and available on the Business Lincolnshire Events calendar for businesses to book onto. There is a wide variety of topics for businesses to choose from including Networking Master classes, Researching Export Markets, How to Fund Business Growth, Digital Marketing, Cyber Awareness and Top Tips for Tender Writing.

# Paper 2 LEP Chair and Chief Executive Report

## **6 ANNUAL DELIVERY PLAN: Area Three - Governance**

- a. Evolve the LEP, its sub-groups and our governance arrangements in line with national good practice - Green
- b. Local Assurance Framework - Green
- c. APR and Peer Review - Green

**Chair Recruitment** -The LEP has been undertaking a recruitment process for a new chair with shortlisting being undertaken on 24<sup>th</sup> January 2019. A verbal update will be given at the meeting. Following interviews a stakeholder lunch with potential candidates is being organised for the 12<sup>th</sup> February at Lincoln College to informally feed into the recruitment process. Please hold the date 12noon - 2pm.

**Terms of Reference (Company Boards)** - All Policies and TORS have been updated this year, and are up to date.

**Diversity Champion** - The Diversity and Equality study has been circulated to all boards and staff to capture LEP baseline data to profile against the GL picture. Please complete this survey if not yet done so which can be accessed at <https://www.surveymonkey.co.uk/r/HR7JQNK>

**Peer Review** - Our Peer Review session is due to be held on 27<sup>th</sup> April 2020. Our peer LEP is SEMLEP, and the meeting will be chaired by a representative from the Centre for Public Scrutiny and attended by representatives from the LEP network together with the Chair and CEO of each LEP. The objective will be for each party to provide constructive challenge to the partner LEP and to use the session as a learning opportunity.

### **Annual Performance Review**

The APR meeting with Government is scheduled for 6<sup>th</sup> February. It will be an opportunity for Government to explore and discuss our self-assessment. The session was chaired by Rowena Limb, Area Director. Shortly in advance of the APR, Jenny Dibden, Co-Director Cities and Local Growth Unit provided CLEP's indicative mark. This confirmed that CLEP had been indicatively assessed as follows. Governance: Requires Improvement – Due to vacant chair position, and private sector representation – All other areas compliant. Delivery: Requires Improvement – due to the current % commitment level, although now at 98%. Strategic Impact: Requirements Met

In considering these markings Board members will wish to note that at this stage in the process, no LEPs will be marked as Exceptional until all of the APR meetings have taken place, in order that all LEPs evidence can be considered. Additionally strategic impact markings have been changed to be either requirements met or unmet. Therefore, the marking received is fully acceptable. The full '2019-20 Annual Performance Review Guidance' is available from the Executive on request. Over the coming weeks there is opportunity for GLLEP to provide any further information necessary to support Government in its assessment process. The indicative timetable in terms of next steps is outlined below

Month	Action
6 January – 14 February	Annual Performance Review Meetings
21 February	Quarter 3 Local Growth Fund data return deadline
February - March	Cities and Local Growth Unit moderation
28 February	Section 151 Officer compliance letter to MHCLG Accounting Officer Publication of the LEP Chair/CEX Governance Statement

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1 March	Annual Performance Review Preparation (Part B completed) LEP return
April	Outcome letters sent to LEPs from the Director
Late April	Completion of the Annual Performance Review process and LGF payments

### **Finance**

Management accounts for nine months to 31 December 2019 can be viewed on the agenda. As previously agreed, these reflect the LEP's consolidated position and include both core and programmes. A meeting has taken place with the company's auditors in preparation for the forthcoming Finance and Audit Committee which takes place in February 2020.

**Delivery plan and Local Assurance Framework** - On track for annual update due May 2020.

# Paper 2.1

## Greater Lincolnshire LEP Finances 19/20

### 1 Summary

1.1 This report provides an overview of the financial standing of the Greater Lincolnshire LEP and summarises the financial income and expenditure covering the period 1st April 2019 - 31st December 2019 Quarter 3.

1.2 The Board is asked to review and approve the contents of the report

### 2.0 Summary Budget for Financial Year 2019/2020

2.1 The board received a report in October detailing the budget realignment exercise that had been undertaken including maximising partner contributions. The board agreed to delegate to the Chief Executive to seek additional funding from local partners, fully utilise reserves, seek secondments to deliver activity and to lobby government for additional core funding for future years. This activity is ongoing for future years, with proposals submitted for additional partner contributions, progress made on skills recruitment.

2.2 Confirmation of core funding for LEP's is an ask for all LEP's in the budget submission. The quantum and continuity, will be key in ensuring we can operate effectively going forward.

2.3 Work continues to progress the recommendations made and the report below highlights the current status of funding for the 2019/20 period with a forward look into 20/21 and 21/22.

2.3 The table below shows

Budget Heading	Estimated Position 19/20	Estimated Position 20/21	Estimated Position 21/22	Estimated Total for next 3 years Delivery	Totals at Board October 19
Staffing	£ 325,321	£ 403,021	£ 317,713	£ 1,046,055	£ 1,065,169
Board Governance	£ 20,738	£ 17,300	£ 16,000	£ 54,038	£ 51,674
Operational Delivery	£ 499,855	£ 395,913	£ 309,000	£ 1,204,768	£ 1,201,300
<b>Total Expenditure</b>	<b>£ 845,914</b>	<b>£ 816,234</b>	<b>£ 642,713</b>	<b>£ 2,304,861</b>	<b>£ 2,318,143</b>
Core Funding	£ 500,000	£ 500,000	£ 500,000	£ 1,472,061	£ 1,500,000
Capacity Funding	£ 87,242	£ 12,758	£ -	£ 100,000	£ 100,000
Estimated Interest Generated Growth Deal/Core	£ 40,131	£ 22,000	£ 500	£ 62,631	£ 62,631
Partner Contributions	£ 191,480	£ 9,600	£ -	£ 201,080	£ 219,513
Reserves	£ -	£ 104,485	£ 66,047	£ 170,532	£ 170,532
External income	£ 55,000	£ 114,305	£ -	£ 169,305	£ 169,305
<b>Total income</b>	<b>£ 873,853</b>	<b>£ 763,148</b>	<b>£ 566,547</b>	<b>£ 2,175,609</b>	<b>£ 2,221,981</b>
<b>GAP</b>	<b>£ 27,939</b>	<b>-£ 53,086</b>	<b>-£ 76,166</b>	<b>-£ 101,313</b>	<b>-£ 96,162</b>

# Paper 2.1

## Greater Lincolnshire LEP Finances 19/20

- 2.4 We expect expenditure in 19/20 to amount to £845K with identified income of £873k therefore we have an excess of income of £27k. These monies will go on reserve and be utilised for the estimated overspend and activity in future years.
- 2.5 The small variance in expenditure has partially resulted in the short delay in recruiting the Skills Manager post. This was originally scheduled to start in November 2019 but we are now forecasting April 2020 depending on successful recruitment in January. We estimated using £209K of partner contributions for 19/20 but is now expected to be £191K due to limited resources to delivery identified activity.
- 2.6 Should the budget gap remain in future years we would recommend that the balance is taken from the LEP Core Reserve of £295K. It should be noted that this reserve is effectively uncommitted but was kept to provide suitable provision to fund the LEP's operation for a year if other funds were withdrawn.

### 3 LEP Finances to December 19

- 3.1 The LEP have received £7.58 million of funding within the year including its core funding allocation of £500k and the 4<sup>th</sup> tranche of £6.8million of Single Local Growth Fund following a successful annual conversation sign off. Expenditure for Q3 amounts to £2.47million.
- 3.2 The table below provides a summary on the main LEP finances:

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Core Operational Budget	£500k was received in year. Spend to December 2019 is £298K (pending agreement of staff recharges). It is expected that there will be an underspend on the core budget this year which will be placed on reserve. We are on target to spend £472k by year end.
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Core Other	<p><b>1.0 LEP Enterprise Advisor Network</b> 79.5K has been received from the Career and Enterprise council:</p> <ul style="list-style-type: none"><li>• One off £50K Kickstart payment</li><li>• Receipt of income following claim submissions to the sum of £29.5k.</li></ul> <p>A further £4.8k of contributions has been received from 6 district councils to help support the activity.</p> <p>Expenditure to September 2019 is £65k which will be funded from partner contributions.</p> <p><b>2.0 LEP Review</b></p> <p>The LEP received £100K of income in 18/19 to support capacity in delivering the recommendations within the LEP review. £77K has been spent to date on delivering</p>
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## Paper 2.1

# Greater Lincolnshire LEP Finances 19/20

	<p>this activity specifically in the production of the LIS.</p> <h3>3.0 Future Proofing Coastal Tourism</h3> <p>Income of £83.7k has been received in advance of activity. Expenditure of £7.3K has been achieved by December 2019.</p>
Feasibility Fund	<p>The Feasibility Fund is split into 2 separate elements.</p> <p>The original feasibility pot is expected to spend £51.5k in 19/20. A payment of £17.6K was made following a reconciliation on the Holbeach Fez Feasibility claim. The last remaining to submit a claim is for Cleethorpes Station quarter.</p> <p>The commissioned feasibility pot is currently £204K and work has been progressed in reviewing submissions following the pipeline call. 3 projects to the value of 33K have been contracted and payments of £11.5k has been made to Huttoft Boat Shed and Gradus Business Centre.</p>
Greater Lincolnshire Business Investment Fund	<p>6 projects have been approved and contracted to a total value of £2m.</p> <p>A management fee of 20K (Greenborough) and project payments to the value of £781,299 have been made to December with £236,163 in the Q3 period.</p>
SLGF	<p>With the first quarter the LEP has received its fourth tranche of SLGF. The allocation is £6.8m.</p> <p>The Quarter 2 Dashboard was submitted to government on 22<sup>nd</sup> November 2019 following claim review completion to the period September 2019. To date within the year £1.17m has been expended to December 2019. Project claims for the period Oct - December are currently under review and will be fully completed and submitted to government by the 22<sup>nd</sup> February. We remain on track to commit the full £6.8m and the agreed balance of freedom and flexibility from previous years (£7.3m)</p>
Invest and Grow Loan	<p>Long term investment Loans remain at £4.3m as follows:</p> <ul style="list-style-type: none"><li>• £3.5m - Chestnut Homes - Boston Quadrant</li><li>• £800k - The Lincolnshire Bomber Command Memorial.</li></ul> <p>Interest of £104.6K has been received from Lincolnshire Bomber Command and Boston quadrant and interest on</p>

# Paper 2.1

## Greater Lincolnshire LEP Finances 19/20

both schemes is up to date.  
No further loan applications have been received.

### 5 Reserves

5.1 The table below shows the start and end position of the cash balances.

Name of Fund	Committed / Uncommitted	Starting Balance	Money In	Money out	Balance at 31st December 2019
Cash Balance 1 - Core Funding, Reserves and other cash balances	Committed	651,573	668,010	-382,858	936,725
	Uncommitted	295,129	-	-	295,129
Cash Balance 2 - Growing Places Fund (Invest to Grow)	Committed	6,244,741	104,608	-830,427	5,518,922
	Uncommitted	-	-	-	0
Cash Balance 3 - Single Local Growth Fund	Committed	3,649,858	6,809,606	-1,170,567	9,288,897
	Uncommitted	-	-	-	0
Partner cash contribution - (Estimated)	Committed	699,000	-	-88,106	652,017
<b>Total</b>		<b>£11,540,301</b>	<b>£7,582,224</b>	<b>-£2,471,958</b>	<b>£16,691,690</b>

## PAPER 2.2 - GROWTH DEAL UPDATE REPORT

<b>Publication</b>	<b>Public Paper (published)</b>					
<b>Meeting date:</b>	<b>31 January 2020</b>					
<b>Agenda Item:</b>	<b>2</b>					
<b>Item Subject:</b>	<b>Report to inform the LEP Board on Growth Deal Programme progress</b>					
<b>Author:</b>	<b>Halina Davies/Linsay Hill Pritchard</b>					
<b>For:</b>	<b>Discussion</b>	<b>Yes</b>	<b>Decision</b>		<b>Information</b>	<b>Yes</b>

### 1. SUMMARY

Board Directors are asked to note the Growth Deal Programme progress report.

### 2. BACKGROUND

This paper explains progress against 2019/20 forecast targets for the Growth Deal Programme.

### 3. RISK MANAGEMENT

There are currently 5 schemes with allocations still uncontracted with GLLEP. These amount to 7.93% of our total growth deal allocation; however 93.84% of the programme is currently fully committed as the £2m originally contracted for Lincolnshire Lakes Lake 1 is yet to be formally withdrawn from the programme. The tables below show recent commitment progress.

Recently Committed Schemes		
Scheme	Allocation £m	Update
A46 Riseholme Roundabout	2.4	Scheme contracted January 2020
Advanced Engineering Centre (The Bridge)	1.95	Scheme contracted January 2020
Gainsborough Growth Project Phase 1b	2.79	Scheme contracted December 2019
Access to Employment Zones Phase 2	1.8	Scheme contracted November 2019
Digital Transport and Logistics Academy	2.43	Scheme contracted December 2019
Huttoft Boat Shed Visitor Centre	0.24	Scheme contracted December 2019
<b>Total</b>	<b>11.61</b>	

Schemes Still to be Committed in Q4		
Scheme	£m	Update
Northern Junction Roundabout	4.5	Revised scheme approved to contracting on 29 November 2018. Pre-contract conditions being finalised January 2020. Aiming to draft and sign contract in February 2020
Sleaford Growth Project Phase 2	1.1	Project in due diligence appraisal. Will seek approval to contracting in early February 2020
Centre for Rural Health	1.2	Due diligence appraisal being considered today. If approved will move to contracting stage with a view to contract with GL LEP in February 2020.
Sleaford Growth Project Phase 1	0.9	Final Contract agreed with NKDC. Awaiting signed copy January 2020
Borderville Expansion	1.23	Final Contract agreed with NKDC. Awaiting signed copy January 2020
<b>Total</b>	<b>8.93</b>	



## **PAPER 2.2 - GROWTH DEAL UPDATE REPORT**

There is currently one high risk uncontracted scheme (Northern Junction Roundabout) and one high risk contracted scheme (SHIIP Phase 1). The LEP will continue to closely monitor all Amber and Red RAG rated schemes going forward as per risk mitigation processes agreed with the Board.

### **4.0 CURRENT SPEND POSITION AS AT QUARTER 3**

Overall GL LEP Growth Deal Programme to be achieved by 31 March 2021 is £112,647,638 (not including Lincoln Transport Hub). We have four additional schemes approved post due diligence and in contracting at the moment to the value of £6.92m; Once signed by the end of January 2020 these four projects will bring our commitment level to 110,414,000 (98.01%).

The Quarter 2 Dashboard was submitted to Government on 22<sup>nd</sup> November 2019 following claim review completion to the period September 2019. £1.17m has been expended to December 2019. Project claims for the period October - December are currently under review and will be fully completed and submitted to Government by the 22<sup>nd</sup> February.

Following our initial reviews we remain on track to fully commit the £6.8m allocation received this financial year and the agreed balance of freedom and flexibility from previous years of £7.3m. Each project risk will be updated following completion of claim assessment.

### **5.0 ANNUAL PERFORMANCE REVIEW**

As required by Government our Mid-Year Review was held on the 16<sup>th</sup> September with attendance from Cities and Local Growth Unit representatives, GLLEP and the Accountable Body. An update was provided on progress against the improvement plan at the review and a final meeting completing the process took place on 12<sup>th</sup> November 2019 with GLLEP having achieved all set targets. The Annual Performance Review is scheduled to take place on 6<sup>th</sup> February and will focus on progress against actions from the Mid-Year Review, Delivery, Governance and Strategy.

### **6.0 GLLEP PIPELINE**

The latest call for pipeline project ideas closed on the 27<sup>th</sup> September 2019. Assessment of the Category A schemes took place in October to November 2019, and Category B schemes December 2019 to January 2020..

### **Reccommedations**

It is recommended that the Investment Board notes the position of Single Local Growth Fund performance.

## PAPER 2.2 - GROWTH DEAL UPDATE REPORT

CONTRACTED	£(m)	RISK RATING RAG(Q3 LGF Reporting)	SUMMARY UPDATE
Grantham Southern Relief Road	28.000	A	<ul style="list-style-type: none"> <li>The scheme is moving forward having hit the revised milestones and a formal monitoring meeting will be held on the 29<sup>th</sup> January to discuss progress</li> <li>HIF match funding for the scheme is in approval and a revised financial funding breakdown has been provided</li> </ul>
Boston Quadrant Infrastructure Programme	4.750	A	<ul style="list-style-type: none"> <li>The public benefit works are nearing completion and the housing outputs and commercial developments are looking very positive</li> <li>Works on the new stadium are progressing well</li> </ul>
Boole Technology Centre	3.375	G	<ul style="list-style-type: none"> <li>Project has financially completed and has delivered a proportion of the required outputs. The applicant has also submitted an informal evaluation and continues to update on project impact</li> </ul>
Unlocking Rural Housing	4.108	AG	<ul style="list-style-type: none"> <li>8 out of the 9 schemes contracted are now physically complete, some projects were due to claim retention in Q4 last year but this has now rolled over to early 19/20. Boston Quadrant Affordable Housing was the last scheme to start, but is on track with spend/grant</li> </ul>
Bishop Burton College Lincolnshire Showground Riseholme Campus	7.500	AG	<ul style="list-style-type: none"> <li>The project is physically complete but is still to evidence some residual match funding into the scheme.</li> <li>Outputs have been claimed and the project is on target to deliver all contractual outputs.</li> <li>A meeting with the applicant to review output evidence and assess progress on the formal evaluation (an informal evaluation has been provided) will take place on the 27<sup>th</sup> January 2020.</li> </ul>
Tentercroft Street Growth Corridor Phases 1 and 2	1.100	G	<ul style="list-style-type: none"> <li>The project has financially completed and we are still in the process of capturing final outputs for the scheme.</li> </ul>
Lincoln Transport Hub SLGF/DFT	13.000	G	<ul style="list-style-type: none"> <li>One more claim due to cover a retention payment, this is expected in Q2 20/21.</li> <li>In the process of capturing outputs for the scheme.</li> <li>Still expecting a publicity event to be organised by COLC this spring with DFT, BEIS and LEP to celebrate the schemes impact since completion.</li> </ul>
Go Skegness	4.000	G	<ul style="list-style-type: none"> <li>The project has financially completed and we are still in the process of capturing final outputs</li> </ul>

## PAPER 2.2 - GROWTH DEAL UPDATE REPORT

Sustainable Transport			<ul style="list-style-type: none"> <li>for the scheme.</li> <li>Tour to celebrate what the project has achieved organised for 22 January 2020.</li> </ul>
Access to Employment Zones Phase 1 (Toll Bar)	1.57	AG	<ul style="list-style-type: none"> <li>A formal variation request was submitted and approved by the Investment Committee on 29 November 2019.</li> <li>Project will begin construction on site in July 2020 once Phase 2 has been completed.</li> </ul>
Normanby Enterprise Park	0.983	A	<ul style="list-style-type: none"> <li>The project has advised that it remains on track to fully spend this year.</li> </ul>
South Humber Infrastructure Investment Programme (SHIIP) Phase 1	2.000	R	<ul style="list-style-type: none"> <li>Cress Marsh Site is complete.</li> <li>There are concerns over the full delivery of all remaining mitigation sites and we are currently reviewing the impact on the spend timeframe and output delivery.</li> </ul>
Lincolnshire Lakes Lake 1	0		<ul style="list-style-type: none"> <li>North Lincolnshire Council has suffered from significant delays due to the difficulties experienced by third parties involved with scheme's delivery. The GL LEP Investment Committee therefore decided to withdraw the contract for this scheme on the 29<sup>th</sup> November 2019 and return the scheme to its Pipeline.</li> <li>Funding released to date will need to be reconciled by the accountable body.</li> </ul>
Agri-Food Centre of Excellence	2.400	AG	<ul style="list-style-type: none"> <li>The project has now commenced.</li> <li>Spend for Q3 slightly down on forecast</li> </ul>
Holbeach Peppermint Junction	1.885	G	<ul style="list-style-type: none"> <li>The project has financially completed and we are still in the process of capturing final outputs for the scheme.</li> </ul>
Scunthorpe Town Centre	3.850	G	<ul style="list-style-type: none"> <li>The project is progressing well but due to Clugstons going into administration in late December 2019 some project spend may not be achieved this quarter.</li> </ul>
Sutterton Roundabout	0.751	G	<ul style="list-style-type: none"> <li>The project has financially completed and we are still in the process of capturing final outputs for the scheme.</li> </ul>
Grantham Technology and innovation Centre	2.000	G	<ul style="list-style-type: none"> <li>The project is progressing well with full project spend due to be spent this financial year.</li> <li>Fit out has begun on the dedicated space allocated for the University Centre</li> </ul>
Gainsborough Growth Project Phase 1	1.601	AG	<ul style="list-style-type: none"> <li>Following the variation agreed by board we will be reconciling the contract as part of the claim 3 submission.</li> <li>Activity includes completion of the transport modelling , 4 apartments under the LOTS pilot with the formal rollout of the Private LOTS scheme with the first grant approved. Work on the first unit is nearing completion.</li> <li>Savoy Cinema - Agreement of the heads of terms with the froup is imminent and the planning</li> </ul>

## PAPER 2.2 - GROWTH DEAL UPDATE REPORT

			application for Lindsey Centre has been submitted to Council.
Skills Capital Investment Fund	7.340	G	<ul style="list-style-type: none"> <li>All four schemes now contracted and progressing/complete.</li> <li>Digital Skills Centre at New College Stamford is complete and we are in the process of capturing outputs for the scheme.</li> <li>Lincoln Digital and Professional skills Centre will be on site in May 2020 and will complete the refurbishment works by the end of September 2020.</li> <li>EMAT Centre will have its official opening event on the 30<sup>th</sup> January 2020.</li> <li>UNCL is making good progress</li> </ul>
Lincoln Medical School	4.975	G	<ul style="list-style-type: none"> <li>Scheme on site and construction is underway</li> </ul>
Holbeach Food Enterprise Zone	2.985	R	<ul style="list-style-type: none"> <li>Road construction underway on site</li> <li>Variation to contract approved by Investment Committee on 29 November 2019</li> </ul>
Hemswell Food Enterprise Zone	0		<ul style="list-style-type: none"> <li>Project withdrawn from the programme as not deemed ready for delivery; scheme returned to GL LEP Pipeline.</li> <li>LDO remains in place for the Central Lincolnshire Food Enterprise Zone.</li> </ul>
Europarc Food Enterprise Zone	1.791	AG	<ul style="list-style-type: none"> <li>Construction has started on site but the claim was lower than expected which needs further investigation. Both unit 1 &amp; 2 piling works have been completed and the steelwork started on the 16<sup>th</sup> December. There have been no issues on site and the contractor/client are pleased with progress.</li> </ul>
South Humber Infrastructure Investment Programme (SHIIP) Phase 2	2.000	A	<ul style="list-style-type: none"> <li>Humber Link Road construction is underway.</li> </ul>
Skegness Business Park	1.279	G	<p>Milestones achieved to date. Scheme progressing well. Remaining milestones are:</p> <ul style="list-style-type: none"> <li>Construction completion September 2020</li> <li>Scheme completion February 2020</li> </ul>
Access to Employment Zones Phase 2	1.802	AG	<p>Project is now contracted with GLLEP. Remaining milestones are:</p> <ul style="list-style-type: none"> <li>Mobilisation Period 18 November 2019 - 10 January 2020</li> <li>Phase 1 Construction 13 January 2020- April 2020</li> <li>Phase 2 Construction April 2020</li> <li>Phase 3 Construction May 2020 - June 2020</li> </ul>

## PAPER 2.2 - GROWTH DEAL UPDATE REPORT

			<ul style="list-style-type: none"> <li>Phase 4 Works July 2020</li> <li>Scheme completion 24 July 2020</li> </ul>
A46-A15 Riseholme Roundabout	2.4	G	<p>Project is now contracted with GLLEP. Remaining milestones are:</p> <ul style="list-style-type: none"> <li>Procurement process issued December 2019 - January 2020</li> <li>Procurement contracts awarded January 2020</li> <li>Start on site February 2020</li> <li>Completion of works August 2020</li> </ul>
Sleaford Growth Project Phase 1	0.9	G	<p>Project contract is agreed between NKDC and GL LEP. Awaiting signed document.</p> <ul style="list-style-type: none"> <li>Final pricing package January 2020</li> <li>Validated Target Costs March 2020</li> <li>Contractor Mobilisation April 2020</li> <li>Construction Start April 2020</li> <li>Construction completion July 2020</li> </ul>
Advanced Engineering R and D Centre (The Bridge)	1.95	A/G	<p>Project is now contracted with GLLEP. Remaining milestones are:</p> <ul style="list-style-type: none"> <li>Awaiting confirmation of MHCLG contract signature from UOL</li> <li>Procurement process May 2019 to January 2020</li> <li>Planning application submitted October 2019</li> <li>Planning permission secured January 2020</li> <li>Contractor mobilisation January 2020 to March 2020</li> <li>Works formally commence on site March 2020</li> </ul>
Digital Transport and Logistics Academy	2.43	G	<p>Project is now contracted with GLLEP. Remaining milestones are:</p> <ul style="list-style-type: none"> <li>Site mobilisation January 2020</li> <li>Construction works and commence on site February 2020</li> <li>Construction works and building fit out complete October 2020</li> </ul>
Borderville Expansion	1.23	G	<p>Project contract is agreed between the College and GL LEP. Awaiting signed document.</p> <p>Procurement Process Completed 31 January 2020</p> <p>Construction Works Start February 2020</p> <p>Construction Works Complete August 2020</p>

## PAPER 2.2 - GROWTH DEAL UPDATE REPORT

			Education Activity Commences 7 <sup>th</sup> September 2020 onwards
Huttoft Boat Shed Visitor Centre	0.24	G	Project is now contracted with GLLEP. Remaining milestones are: <ul style="list-style-type: none"> <li>• Procurement process complete and contract awarded December 2019/January 2020</li> <li>• Construction works commence on site January 2020</li> <li>• Construction works complete and building fit out June/July 2020</li> </ul>
<b>PROJECT ALLOCATION</b>	<b>£(m)</b>	<b>RISK RATING</b>	<b>SUMMARY UPDATE</b>
Northern Roundabout Junction	1.900	R	Discussion at Investment Committee Jan 2020.
Sleaford Growth Project Phase 2	1.1	A	Detailed design being finalised <ul style="list-style-type: none"> <li>• Due diligence appraisal in late January 2020</li> <li>• Option for Holdingham decided</li> <li>• Contract being delivered by Eurovia</li> </ul>
Centre for Rural Health	1.26	G	Due diligence appraisal being considered today in Paper 6.

# Paper 4 – Lincolnshire Infrastructure Priorities

Publication	Public Paper (published)					
Meeting date:	31 <sup>st</sup> January 2020					
Agenda Item:	4.0					
Item Subject:	Greater Lincolnshire Infrastructure Priorities					
Author:	James Baty, LEP					
For:	Discussion	X	Decision	x	Information	X

## 1. Purpose

- 1.1 This report, prepared with the Local Authorities, provides an overview of major infrastructure priorities within Greater Lincolnshire. These are broken down into near term priorities and longer term ambitions. The ask of government is for much needed infrastructure investment for stronger towns and cities in Lincolnshire, and will be submitted for consideration in the national infrastructure plan and the 2020 budget in March.

## 2. Recommendation

The LEP Board is asked to:

- R1 - Ask the Local Authorities to report back on infrastructure needs for 2050 through the planning for growth framework and the Strategic Infrastructure Delivery Plan Consider
- R2 - Submit a joint LEP/LA infrastructure ask (both near term and long term) to Government before the 11<sup>th</sup> March 2020 budget (Grant Shapps DFT SoS and Rishi Sunak, Chief Secretary to the Treasury)
- R3 - Ask all partners to seek MP's support to investment in major infrastructure. . In particular raising the profile of our near term priorities.

## 3 Background

- 3.1 Following the general election in December, Government has clearly stated that there will be a focus on development in the Midlands and the North going forward. Whilst we will not know the full extent and detail of this until the Budget on March 11<sup>th</sup>, the language and focus from Government presents an opportunity for Greater Lincolnshire to push forward with its near term infrastructure priorities, as well as presenting strong cases for longer term transformational infrastructure.

During 2019, two major strategies were in development relating to the overall direction and vision for Greater Lincolnshire. The **Local Industrial Strategy** seeks to set out commitments between Greater Lincolnshire and Government in order to boost productivity by focussing on particular drivers of the local economy; whilst the **Planning for Growth (PfG) vision led by the Local Authorities** served as a non-statutory spatial strategy developed by the local authorities within Greater Lincolnshire to maximise the spatial growth of the place through infrastructure led investment.

The vision within the Planning for Growth document outlines delivery of:

- The improvement of our strategic road network and the improvement of rail services and connections
- The improvement of Broadband and digital communications for all communities
- The creation of a resilient area providing coastal protection, sustainable water and energy supply and food security
- The delivery of a resilient utilities plan - supporting growth and the prospering economy
- Skills education and health services enabling our population to benefit from growth and change.

# Paper 4 – Lincolnshire Infrastructure Priorities

- The Greater Lincolnshire Housing and Infrastructure Group are presently producing an action plan which will indicate how the Planning for Growth vision will be delivered.

The Planning for Growth vision and delivery mechanism provides a framework for a Strategic Infrastructure Delivery Plan which will provide a clear pipeline of projects which will help meet the strategic objectives set out in the PfG and LIS documents.

One of the early priorities which will impact on the longer term strategic infrastructure of Greater Lincolnshire will be the implementation of the Local Industrial Strategy.

Due to be published in the spring 2020, that national infrastructure strategy will set out the government's long term plans across all area of economic infrastructure including, transport, decarbonisation, digital infrastructure, infrastructure finance and delivery. It will also provide the government's formal response to the National Infrastructure Commissions 2018 national infrastructure assessment, which made a series of recommendations about what infrastructure needed to be delivered by 2050. The Local Authorities through the Planning for growth work should be asked to consider Lincolnshire infrastructure that needs to be delivered by 2050.

## **R1 - Ask the Local Authorities to report back on infrastructure needs for 2050 through the planning for growth framework and the Strategic Infrastructure Delivery Plan Consider**

### **4 Near term infrastructure priorities**

For Greater Lincolnshire LEP, there are several near term recommended priorities for 2020 which are in a position to move forward and will have a major impact on the local area. The role for the LEP would be to lend support in communicating priorities for Greater Lincolnshire. **Overall improvements to inter and intra-regional transport connectivity** are needed to deliver the transport infrastructure identified through the Planning for Growth and Local Industrial Strategy, Greater Lincolnshire must seek funding to invest in key transport corridors; including working with partners to build the economic case to extend direct rail services from London to North and North East Lincolnshire, continue to contribute to Midlands Connect, work in partnership with Transport for the North and NP11 LEPs to explore options for improved trans-Pennine freight links and to continue to push for upgrades to the A46 and A1 to accommodate anticipated growth.

Please note that this is major infrastructure improvements, ie over £50 million in project value.

#### **4.1 Grantham Housing and Infrastructure Fund (HIF) led by LCC**

The Grantham HIF bid for £71m was submitted to Government in March 2019; comprising the completion of the Grantham Southern Relief Road and the unlocking of Spitalgate Heath and Prince William of Gloucester Barracks. The election in December resulted in a postponement in decision. Whilst awaiting the decision, the profile of the HIF should be raised with Homes England, MHCLG and HM Treasury. The scheme will be transformational for the town of Grantham as well as surrounding areas.

#### **4.2 North Hykeham Relief Road led by LCC**

The North Hykeham Relief Road is the final phase required to complete the bypass around Lincoln. In Summer 2019 the scheme was submitted to, and included in a



## Paper 4 – Lincolnshire Infrastructure Priorities

prioritised list sent to DfT by Midlands Connect. This will provide much needed improvements in connecting a large part of Lincolnshire to the Highways England infrastructure, adding capacity and resilience to the busiest part of Lincolnshire's road network. The scheme is estimated to cost £153m and will help deliver growth targets and the A46 trade corridor work being led by Midlands Connect.

- 4.3 **North Newark Bypass** - The A46 corridor has been a major focus of Midlands Connect, with the North Newark bypass being flagged as one of the priority improvements required for the corridor. In September 2019 Government committed funding to the North Newark bypass with completion by 2025, within the current Road Infrastructure Strategy 2 period, prioritised.
- 4.4 **Blanket 4G Coverage** - Approximately 95% of premises in Greater Lincolnshire have access to superfast broadband, in most part thanks to the broadband delivery programme. Delivery of next generation access fixed wireless broadband will help to expand coverage into the most difficult to reach places in Greater Lincolnshire. 5G is coming imminently, however it is not expected to reach our rural areas for at least another 5 years. In the meantime 4G blanket coverage must be a priority - Government is live to this and has recently announced a further £1bn of funding to expand 4G coverage, launching in April 2020.
- 4.5 **Energy Infrastructure** - The energy agenda continues apace, with increasing focus on net zero and the Carbon 2050 agenda. As identified in the Local Industrial Strategy, there are opportunities for Greater Lincolnshire to have a significant impact on the UK's carbon reduction methods, from the vital role played by the Humber Energy Estuary through to localised networks in rural areas. Allied to this, Greater Lincolnshire continues to suffer from significant energy constraints which hinder local industries and makes it difficult to accommodate population growth. Therefore the LEP will continue to be a partner in the development of a programme to unlock energy constraints as well as developing a pitch to Government around the local energy infrastructure; a strong focus of the Housing and Infrastructure Group Action Plan.
- 5 **Medium to long term priorities**
- 5.1 **A46 Trans Midlands Trade Corridor - Lead Midlands Connect** - Road and Rail connectivity along the TMTC is slow and unreliable, reducing productivity. There is evidence that a faster and more reliable A46 corridor could generate £7 billion for the national economy, the possible 190,000 additional jobs identified by local authorities could provide at least £7.5bn per year and a 5% increase in productivity across the corridor could raise a further £5bn per year. The section from Newark, around Lincoln A46 and the A15/A46 route is a priority. The ask is to support the case for detailed development work - £3 million.
- 5.2 **Upgrading of the A1 between Peterborough and Doncaster to Smart Motorway Standard - Lead Highways England** Midlands Connect are undertaking initial studies on improvements to the A1. However, upgrading one of the nations most strategic routes between the north and south should be a national priority for regional connectivity, unleashing growth in the Midlands and improving safety for the growing communities. Lincolnshire CC are engaged with Rutland and Nottinghamshire working in partnership to lobby for improvements on this section of the A1, making the case around the productivity increases and regional and national impacts this will have.

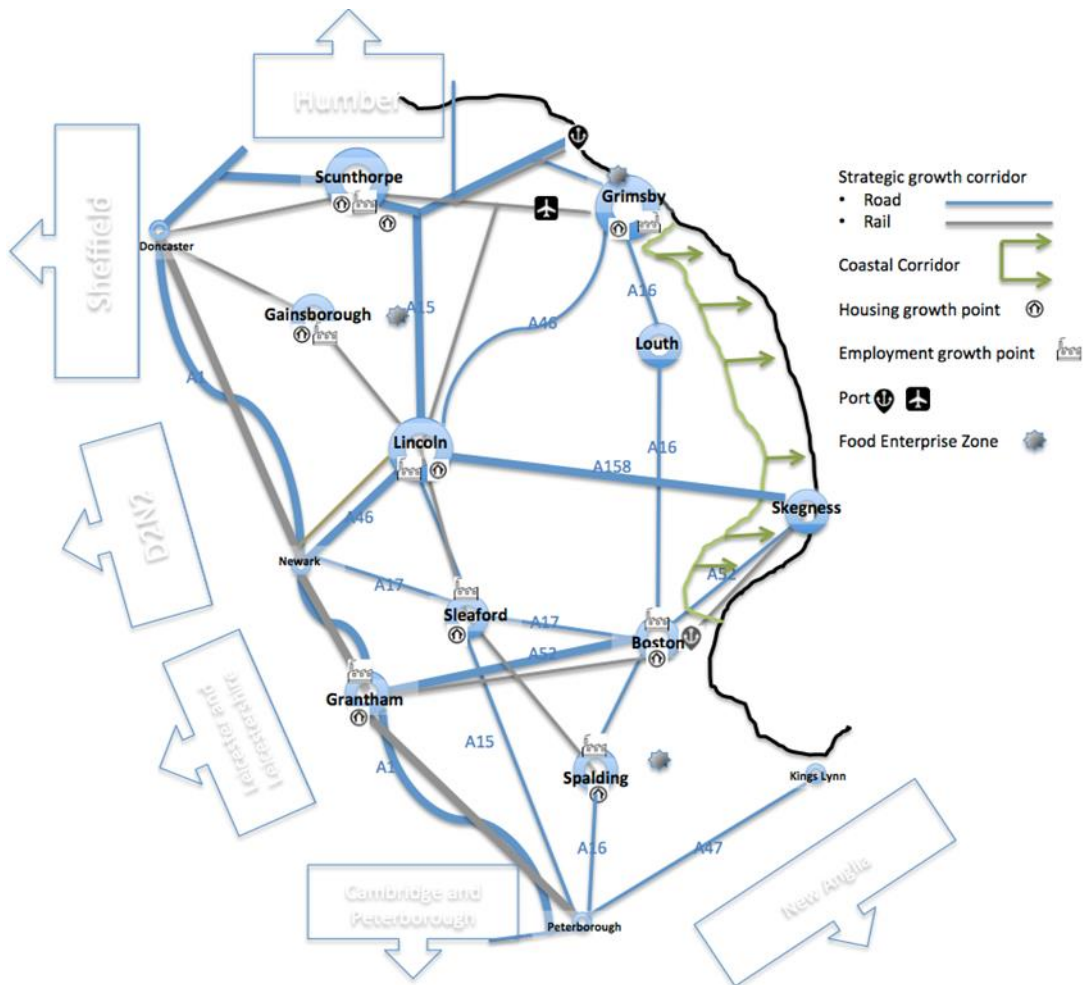
## Paper 4 – Lincolnshire Infrastructure Priorities

- 5.3 Free ports** - Greater Lincolnshire emerging LIS identifies the significant ports assets, of Grimsby, Immingham and Boston. It also recognises the opportunity a free port could bring through added value inward investment opportunities. Greater Lincolnshire has nationally significant opportunities through its existing ports infrastructure, and the space to accommodate inland free port areas.
- 5.4 A focus on connected towns** - The local place agenda is anticipated to be increasingly prominent with the existing Government. Therefore there are priorities for road infrastructure centre around corridors connecting the network of towns within Greater Lincolnshire and strengthening links between Greater Lincolnshire and its markets. In particular, this will build on the investment in the A1 and the Midlands Engine A46 corridor. As Town Deals continue to develop, it is expected that there will be a focus not only on the infrastructure within towns, but also on strengthening their inter-connectedness in order to maximise impacts of the things the Town Deal will deliver.
- 5.5 Health Infrastructure Plan** - In September 2019 the Government published the first plan for “A new, strategic approach to improving our hospitals and health infrastructure”. This commitment, echoed in the recent election, is to fund NHS infrastructure. It includes the announced investment in 40 hospital building projects, out of hospital infrastructure and the development of a pipeline for the future, linked to the delivery of the NHS Long Term Plan. Lincolnshire has in its acute hospitals significant issues regarding backlog maintenance and critical infrastructure. The current poor quality hospital estate is impacting on patient care, recruitment and retention of staff. There is pressing requirement for substantial investment not only to address backlog maintenance deficiencies but also to optimise the estate to deliver fit-for-purpose clinical and working environments whilst delivering sustainable economic benefits through any capital investment. These plans need to link into the wider Lincolnshire Infrastructure work to ensure that the issues and opportunities are aligned. An example of this is the HIF and PWOg Barracks/Spitalgate work.
- 5.6 Cleethorpes/Grimsby to London** - In order to deliver the transport infrastructure identified through the Planning for Growth and Local Industrial Strategy, Greater Lincolnshire must seek funding to invest in key transport corridors; including working with partners to build the economic case to extend direct rail services from London to North and North East Lincolnshire.

**R2 - Submit a joint LEP/LA infrastructure ask (both near term and long term) to Government before the 11<sup>th</sup> March 2020 budget**

**R3 - Ask all partners to seek MP's support to investment in major infrastructure. . In particular raising the profile of our near term priorities.**

# Paper 4 – Lincolnshire Infrastructure Priorities



## 6 Conclusion

The priorities around big infrastructure projects listed here provide a clear focus towards achieving the visions and objectives set out in Greater Lincolnshire's Planning for Growth and Local Industrial Strategy. It is important that the LEP continues its role to promote and lobby for these infrastructure projects; all of which are integral to the future prosperity of Greater Lincolnshire.

# Paper 5 – LEP MP Engagement Plan Update Jan 2020

<b>Publication</b>	<b>Public Paper (published)</b>					
<b>Meeting date:</b>	<b>31<sup>st</sup> January 2020</b>					
<b>Agenda Item:</b>	<b>LEP MP Engagement Plan Update</b>					
<b>Item Subject:</b>	<b>5</b>					
<b>Author:</b>	<b>James Baty</b>					
<b>For:</b>	<b>Discussion</b>	<b>x</b>	<b>Decision</b>		<b>Information</b>	<b>X</b>

## 1 Purpose

This paper provides an update to the MP Engagement Plan which was taken to the Board meeting in January 2019 in light of changes both to Board Members and MPs.

## 2 Summary

- 2.1 Greater Lincolnshire LEP works to provide a strong local voice and positively influence the external environment on behalf of Greater Lincolnshire, supported by our Board members and partner organisations.

One of the main ways in which we do this is through our policy, political and parliamentary work. This provides a framework for influencing policy, developing information and evidence on issues relating to our area, and working to influence government and other decision makers.

Our areas of activity include:

- Responding to government consultations
- Briefing for debates and parliamentary questions
- Influencing legislation
- Developing relationships with MPs, political parties and think tanks
- Holding roundtables
- Conducting research
- Organising conferences, seminars and other events which bring together MPs and representatives from the business sector.

Following the election in December 2019, a number of constituencies in Greater Lincolnshire have new MPs and a refresh of Board Member connections is required.

Further, as we move towards the delivery phase of the Local Industrial Strategy (LIS), MP engagement will become increasingly important as we position Greater Lincolnshire to deliver the ambitions set out within the LIS.

## 3 Refreshing our formal engagement with MPs

- 3.1 There is a clear focus from the current Government on the "levelling up/One nation" agenda, with the Midlands and North poised to benefit from both potential changes to Green Book guidance and also a concerted focus on increasing the opportunities for areas across the country outside the South East. As such, it is incredibly important that the LEP forges a strong relationship with its MPs in order to ensure the LEPs voice is heard strongly.

The MPs who cover the Greater Lincolnshire LEP are listed in the table below. For each MP constituency, the current and proposed Lead Board Members are highlighted. As with the previous iteration of the MP engagement plan, in identifying lead Board Members, we aim to capitalise on any existing connections which are a logical starting point. For example, geography, existing relationship, common interests etc.

# Paper 5 – LEP MP Engagement Plan Update Jan 2020

The current recommendations are based on current MPs location and roles, however, it is expected that there will be a more significant cabinet shuffle post-budget in February/March. It is recommended that the plan is revisited at that point should new roles be given to MPs which impact our engagement.

## **4 Engagement Plan**

### **4.1 Activity should include:**

- Link board directors to meet MP's regularly
- Annually organise a dinner for all the local MP's and the LEP Board
- Annually LEP Board to set out the LEP board priorities for MP's
- Invite MPs to the Team Lincolnshire main events and LEP conference.
- Send MPs LEP news, updates and relevant briefings.
- Hold and share information on projects in their constituencies in which we are investing.
- Seek input into press releases, photo opportunities etc for projects.
- Invite MPs to Food Board reception and dinner.
- Copy in MPs to any responses to government letters and consultations.

### **4.2 Link Board Directors should seek to:**

- Meet with respective MP every six months as a minimum to explore and understand the challenges and opportunities in each constituency and Greater Lincolnshire
- Maintain a positive relationship between the respective MP and the Greater Lincolnshire LEP.

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<u>Name</u>	<u>Party</u>	<u>Contact Details</u>	<u>Government Position</u>	<u>Ministerial Team</u>	<u>Lead Board Directors</u>	<u>Areas of Interest</u>
Victoria Atkins Horncastle and Louth	Conservative	<p><u>Constituency</u> Louth &amp; Horncastle Conservatives, 16 Eastgate, Louth, Lincs, LN11 9NE</p> <p><u>Parliamentary</u> Tel No: 020 7219 5897 <a href="mailto:Victoria@victoriaatkins.org.uk">Victoria@victoriaatkins.org.uk</a></p>	<p>Parliamentary Under Secretary (Home Office)</p> <p>Minister for Women</p>	<p>Anny Kirk, Diary Manager <a href="mailto:Anny.kirk@parliament.uk">Anny.kirk@parliament.uk</a></p> <p>Parliamentary Assistant, London: Frances Mellor: <a href="mailto:Francesl.mellor@parliament.uk">Francesl.mellor@parliament.uk</a> Tel No: 020 7219 597</p>	Cllr Craig Leyland and Sarah Louise Fairburn	Mablethorpe Town Deal
Gareth Davies Grantham & Stamford	Conservative	<p><u>Constituency</u> Grantham &amp; Stamford Constituency, Office 8, The Old National School, 62 North Street, Bourne, PE10 9AJ Tel No: 01476 978121</p> <p><u>Parliamentary</u> Tel No: 020 7219 3000 <a href="mailto:Gareth.davies.mp@parliament.uk">Gareth.davies.mp@parliament.uk</a></p>			Alric Blake and Cllr Colin Davie	Grantham HIF A1 upgrade to smart motorway standard
Rt Hon Sir John Hayes South Holland & The Deepings	Conservative	<p><u>Constituency</u> 24-25 Westlode Street, Spalding, PE11 2AF Tel No: 01775 711534 <a href="mailto:davieshm@parliament.uk">davieshm@parliament.uk</a></p> <p><u>Parliamentary</u> Tel No: 020 7219 1389 <a href="mailto:hayesj@parliament.uk">hayesj@parliament.uk</a></p>		<p>Parliamentary Support: Mail to: <a href="mailto:Robert.thomas@parliament.uk">Robert.thomas@parliament.uk</a></p> <p><a href="mailto:SERGEANTDT@parliament.uk">SERGEANTDT@parliament.uk</a></p>	Prof Mary Stuart and Cllr Craig Leyland	Food Sector Acceleration of Holbeach FEZ Spalding western relief road Skills

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Sir Edward Leigh Gainsborough	Conservative	<p><u>Constituency</u> Office 1, 20 Union Street, Market Rasen, Lincs, LN8 3AA</p> <p><u>Parliamentary</u> Tel No: 020 7219 6480 <a href="mailto:Edward.leigh.mp@parliament.uk">Edward.leigh.mp@parliament.uk</a></p>	<p>Member of the Panel of Chairs</p> <p>Member of Public Accounts Commission</p> <p>Member of the Procedure Committee</p>	<p>Giles McNeill - Association Secretary &amp; Communications Constituency Manager <a href="mailto:mcneillg@parliament.uk">mcneillg@parliament.uk</a></p> <p>Tel: 01673 849461</p>	<p>Cllr Colin Davie and Pat Doody</p>	<p>Gainsborough Growth Rural 5G Pilots</p>
Karl McCartney Lincoln	Conservative	<p><u>Constituency</u> 1A Farrier Road, Lincoln, LN6 3RU Tel No: 07767 214076</p> <p><u>Parliamentary</u> Tel No: 020 7219 3000 <a href="mailto:Karl.mccartney.mp@parliament.uk">Karl.mccartney.mp@parliament.uk</a></p>			<p>Cllr Ric Metcalfe and Gary Headland</p>	<p>Lincoln Transport Infrastructure</p>
Dr Caroline Johnson Sleaford & North Hykeham	Conservative	<p><u>Constituency</u> Sleaford &amp; North Hykeham Conservatives, Units 5 &amp; 6 White Hart Mews, Sleaford, NG34 7RY Tel No: 01529 306721 admin@snhca.co.uk</p> <p><u>Parliamentary</u> Tel No: 020 7219 5381 <a href="mailto:Caroline.johnson.mp@parliament.uk">Caroline.johnson.mp@parliament.uk</a></p>		<p>Contact Caroline Johnson direct</p> <p>Office: PO Box 10709, Sleaford, NG34 4 EZ Tel No: 07943 636936</p>	<p>Dean Fathers and Debbie Barnes</p>	<p>Rural/Food/Farming Sleaford Growth North Hykeham Relief Road</p>
Matt Warman Boston & Skegness	Conservative	<p><u>Constituency</u> 63 Wide Bargate, Boston, Lincs, PE21 6SG</p>	<p>PPS DCMS Sec of State</p>	<p>Emma Green for London events: <a href="mailto:emma.green@parliament.uk">emma.green@parliament.uk</a></p>	<p>Chris Baron /Zoe Easey and Cllr Colin Davie</p>	<p>Digital Tourism Sector Deal Skegness Town Deal Boston Town Deal</p>

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Andrew Percy Brigg & Goole	Conservative	<p>Constituency <a href="mailto:Brigg.goole@gmail.com">Brigg.goole@gmail.com</a></p> <p>Parliamentary House of Commons, London, SW1A 0AA Tel No: 020 7219 7208 <a href="mailto:Andrew.percy.mp@parliament.uk">Andrew.percy.mp@parliament.uk</a></p>			Cllr Rob Waltham and Pat Doody	
Cleethorpes	Conservative	<p>Constituency 62 St Peter's Avenue, Cleethorpes, DN35 6HP Tel No: 01472 603554</p> <p>Parliamentary House of Commons, London, SW1A 0AA Tel No: 020 7219 7212 <a href="mailto:Martin.vickers.mp@parliament.uk">Martin.vickers.mp@parliament.uk</a></p>	<p>Katie Burgess - Constituency Office Manager</p> <p>Max</p>		Chris Baron and Cllr Philip Jackson	



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Holly Mumby-Croft, Scunthopre		Conservative	<u>Constituency</u> <u>Parliamentary</u> House of Commons, London, SW1A 0AA Tel No: 020 7219 3000 Holly.mumbycroft.mp@parliament.uk		Nick Warboys and Cllr Rob Waltham	
Lia Nici Great Grimsby		Conservative	<u>Constituency</u> 60 Newmarket Street, Grimsby, DN32 7SF Tel No: 07950 030833  <u>Parliamentary</u> House of Commons, London, SW1A 0AA Tel No: 020 7219 3000 Lia.nici.mp@parliament.uk		Cllr Philip Jackson and Pat Doody	Grimsby Town Deal FE