



**Paper 1 – Minutes of Last Meeting
24th September 2014**

Greater Lincolnshire LEP Board Meeting

Subject	Actions
<p><u>Welcome by the Chair</u> <u>Apologies, Declarations, Minutes and Matters Arising</u></p> <p><u>BOARD MEMBERS:</u> Ursula Lidbetter/ Cllr Davie/ David Dexter/ Mark Tinsley/ Richard Wills/ Cllr Redfrern/ Cllr Oxby/ Andy Orrey/ Cllr Stephenson</p> <p><u>OBSERVERS:-</u> Pete Holmes (BIS)/ Marc Cole / Marcus Walker /Sarah Hendry (DEFRA)</p> <p><u>SECRETARIAT:</u> Ruth Carver / Kate Storey /Justin Brown</p> <p><u>APOLOGIES:-</u> Mary Stuart /Neil Corner/ Herman Kok/ Dr Tony Hill / Andy Baxendale / Chris Baron/ Rowena Limb</p> <p><u>Declarations of Interest</u> UL declared an interest in SLGF projects - Boole Technology and Lincs Transport Hub</p> <p><u>Minutes of the Previous meeting</u> The September board minutes were agreed for publishing</p> <p><u>Opening of the Meeting</u> The Chair welcomed Pete Holmes, Assistant Director of BIS Local to the meeting</p> <p><u>Outstanding actions from the previous meeting</u> CCF criteria to be circulated to the board - completed Final sign off of year end audit report to be signed off by the Accountable Body and ; Arts & Economy paper – JB to map out requirements from arts bodies New Board Member – It was agreed that Ian Munnery from Sesvanderhave would be invited to join the board, and attend the next meeting.</p>	
<p><u>Paper 3 Establishment of the Greater Lincolnshire LEP Limited</u> <u>Committee and Board Terms of Reference</u> The board were asked to consider the Terms of Reference for the following Investment Board, the Finance and Audit Committee, the Appointments Committee.</p> <p><u>Investment Board</u> It was agreed that the Invest and Grow board will be renamed the</p>	

<p>Investment board, and incorporate both growing places , eu and single local growth funds. Although there will be a follow on meeting of the ESIF committee. With one amend the terms of reference, the Investment Board were agreed.</p> <p>An additional place will be offered to a public or private sector rep from North East Lincolnshire</p> <p>Declarations of interest are dealt with through the GLEPs Code of conduct for Board of Directors.</p> <p><u>ESIF Area Sub Committee</u></p> <p>The ESIF Area committee will be part of Investment Board, and will be formed by the end of November. An advert will be placed to recruit members with a deadline of 27th October. The terms of reference for the committee were approved.</p> <p><u>Finance & Audit Committee</u></p> <p>With one amendment, the terms of reference for the finance and audit committee were agreed.</p> <p><u>Appointments Committee</u> – With one amendment, the terms of reference for the finance and audit committee were agreed.</p>	<p>RC</p> <p>RC</p>
<p><u>Paper 4 - Operational Brief</u></p> <p>Item 1 -An update on the activity of the secretariat was given</p> <p>Item 2 - The board were asked whether they wished to contribute both in terms of resources and financial input towards a national cross LEP evidence case for investment outside core cities. After much discussion concerning the LEPs position , it was agreed that the Greater Lincolnshire LEP would review how other LEPS responded, and see whether the proposals builds in impetus SH proposed it is great opportunity for non city leps which needs more evidence to keep making the rural case. An initial discussion on the role of LEPS and their input into England's devolution was considered. It was agreed that the JSU and the Secretariat would prepare a discussion note.</p> <p>Agreed that the Board should organise a strategy away day</p> <p>Item 3 Noted, and an endorsement for a letter of support for Lincoln University for their RGF6 application</p> <p>Items 4, 5 and 6 Noted for information</p>	<p>JSU</p> <p>Sec</p> <p>Sec</p>
<p><u>Paper 5 - Single Local Growth Fund</u></p> <p>Ruth Carver gave an update on progress on Growth Deal 1 and opportunities under growth deal 2</p> <p>Growth deal 1 - (GD1) – 12 projects. Series of backup docs have been requested and plans are underway. Working on key milestones for the Board. Require additional</p>	<p>RC</p>

<p>resource to produce assurance frameworks and oversee deliverability. A Secondment required from either public or private sector in the first instance or will buy in. All prefer recruitment from secondment as preference. Initially 6 months – negotiable/ open for extension to the right candidate.</p> <p>The board noted the performance information and agreed the recruitment of a Growth Project Manager</p> <p>Growth deal 2 - To be announced at the Autumn statement (3rd Dec). Guidance is that this round is about maximising the existing growth deal. GLLEP need to look at existing projects and any which can be brought forward. Then to examine the long list from GD1 to identify any which could move up. Thirdly to add new projects with the caveat that there is a strong reason why not in the original list.</p> <p>The LEP Board noted the process for recommending schemes under Growth Deal 2.</p> <p>PGD1 signing ceremony –BIS are working on a ministerial visit and signing ceremony</p>	<p>Secretariat</p> <p>RC</p> <p>PH</p>
<p><u>European Funding - ESIF</u></p> <p>The European Funding Paper was presented by Justin Brown, he described the current position in respect of the three European funding programmes, ERDF, ESF, and EAFRD.</p> <p>GL LEP Officers group will be asked to prepare the calls and bidding specifications for the programmes. Partners around the table were asked to commit resource to work on the Calls. The calls will be looked at by ESB, Forum for agriculture and innovation council.</p> <p>Bids for LEADER funding have now been submitted. Thanks to David Dexter for input. SH confirmed that the Agri fund is broader and can cover generic rurality.</p> <p>The LEP board were asked to endorse the process for shaping and developing the European programme</p> <p>JB to scope across areas and co-ordinate activity. MW suggests opt ins are looked at carefully and taking a stronger stance on what delivery partners will deliver.</p> <p>More detail on process in I&G board in subsequent meeting to be agreed PM.</p>	<p>JB</p>
<p><u>Key Findings from the LEP Employer Survey</u></p> <p>Justin Brown presented this item. The Greater Lincolnshire LEP employer survey was commissioned to give a snapshot of business trends. The survey consisted of 1500 tele interviews. The overall trend was one of optimism and the full report will be made available on the LEP Website.</p> <p>Interesting areas to explore, and consider in future programmes</p> <p>Explore:-</p> <ol style="list-style-type: none"> 1. Supply chain awareness and impact 2. Skills and long term vacancies 	<p>JB</p> <p>RC/ JB</p>

<p>3. Build direct evidence base re flood risk.</p>	
<p><u>Water Management Report and Next Steps</u></p> <p>Mark Tinsley presented this item as a precursor to a further discussion at the next board meeting.</p> <p>The water management agenda is particularly important to the Greater Lincolnshire LEP. A number of groups exist that focus on coastal management.</p> <p>The LEP should link in with these group, and ask them to look at water provision for tourism and business requirements.</p> <p>Mark reported on a good working dinner with Anglian Water (AW).</p> <p>Requests for additional resource in this area were agreed in principle, with a specification paper to be brought at a later date.</p>	<p>MT/RC</p>
<p><u>AOB</u></p> <p>Board asked to feedback on provisional future Board dates.</p>	